



## City Council Meeting Agenda

- 1. Call To Order, Pledge To Flag, Pastoral Prayer, Roll Call**

The City of Monticello does not endorse religious faith. The prayer is intended to lend solemnity to the public meeting and invite an attitude of respect and consideration.
- 2. Public Participation**

This is an opportunity for the public to provide public comment to the Presiding Officer. Those wishing to speak are required to sign in prior to commencement of the meeting and must address the Council from the seat and table provided. The public comments must comply with Ordinance 2014-02 and be limited to 5 minutes or less.
- 3. Consent Agenda - Approval Of Documents And Action Items As Listed:**
  - 3.1. Claims Report - April 26, 2016 Through May 9, 2016**

Documents: [CLAIMS REPORT 4.26.16 THROUGH 5.9.16.PDF](#)
  - 3.2. Permit Report - April 2016**

Documents: [APRIL 2016.PDF](#)
  - 3.3. Meeting Minutes**

City Council Meeting Minutes April 25, 2016  
City Council Closed Session Meeting Minutes April 25, 2016

Documents: [MINUTES MTG 4.25.16.PDF](#)
- 4. Mayor's Report**
- 5. Old Business**
- 6. New Business**
  - 6.1. Mayoral Appointments**
    - 1) Fire Department Chief - Chief Rick Dubson - Annual Appointment
    - 2) Fire & Police Commission - Jennifer Branch (3 Year Term)
    - 3) Historic Preservation Commission- 3 Year Term  
Keddy HUtson, Maynard Suhre, Ryan Tracy
    - 4) Planning and Zoning Board - Cindy Breitweiser (3 Year Term)
  - 6.2. Discussion Only - 2016 Capital Improvement Program Status Updates**

Documents: [CC MEMORANDUM \(CIP STATUS UPDATE\).PDF](#), [2016 CAPITAL IMPROVEMENT PROGRAM.PDF](#)
- 7. Aldermen's Report**
- 8. Police Chief's Report**
- 9. City Administrator's Report**

Documents: [CC MEMORANDUM \(CA REPORT 5.9.2016\).PDF](#)

**10. Closed Session**

a) 5 ILCS 120/2(c)(1) Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employee

**11. City Council Meeting Adjournment**

Report Criteria:

Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
<b>GENERAL FUND</b>				
<b>ADMINISTRATION</b>				
U.S. BANK EQUIPMENT FINANCE	COPIER LEASE	403.58	.00	01-51144-00
WEX BANK	FUEL	192.44	.00	01-51161-00
OFFICE DEPOT	OFFICE SUPPLIES	131.95	.00	01-51164-00
ROGARDS OFFICE PLUS	OFFICE SUPPLIES	245.01	.00	01-51164-00
ROGARDS OFFICE PLUS	OFFICE SUPPLIES	141.59	.00	01-51164-00
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	903.90	.00	01-51171-03
AREA-WIDE TECHNOLOGIES	COMPUTER SUPPORT	52.26	.00	01-51171-04
PIATT CO CLERK & RECORDER	COPIES	3.00	.00	01-51172-04
VERIZON WIRELESS	GIS	38.01	.00	01-51172-04
AMEREN IP	ELECTRICITY/GAS	474.87	.00	01-51175-00
DIRECT ENERGY BUSINESS	ELECTRICITY/GAS	107.17	.00	01-51175-00
MEDIACOM	CABLE SERVICE	9.40	.00	01-51175-00
AMEREN IP	ELECTRICITY/GAS	302.36	.00	01-51175-01
DIRECT ENERGY BUSINESS	ELECTRICITY/GAS	59.39	.00	01-51175-01
FAITH IN ACTION	ANNUAL SUPPORT	2,000.00	.00	01-51178-20
Total ADMINISTRATION:		5,064.93	.00	
<b>POLICE</b>				
MENARDS-CHAMPAIGN	CLOTHING RACK	69.97	.00	01-51334-00
RAY O'HERRON	UNIFORMS	861.71	.00	01-51334-00
3SI SECURITY SYSTEMS	TRACKING MONITOR	679.00	.00	01-51343-00
WEX BANK	FUEL	767.03	.00	01-51361-00
FASPRINT	SHIPPING	67.31	.00	01-51364-00
PIATT CO JOURNAL REPUBLICAN	RENEWAL	32.00	.00	01-51364-00
R P LUMBER CO INC	BLDG MAINT	1.30	.00	01-51371-01
U.S. BANK EQUIPMENT FINANCE	COPIER LEASE	209.89	.00	01-51371-02
AREA-WIDE TECHNOLOGIES	COMPUTER SUPPORT/NEW COMPUTER	1,528.90	.00	01-51371-03
MONTICELLO BUMPER TO BUMPER	SQ CAR MAINT	229.41	.00	01-51371-05
RICK RIDINGS FORD MERCURY	SQUAD CAR MAINT	146.94	.00	01-51371-05
AMEREN IP	ELECTRICITY/GAS	537.46	.00	01-51375-00
DIRECT ENERGY BUSINESS	ELECTRICITY/GAS	154.16	.00	01-51375-00
COMMUNICATIONS REVOLVING FUND	IWIN	456.18	.00	01-51375-05
Total POLICE:		5,741.26	.00	
<b>FIRE</b>				
MONTICELLO TRUE VALUE	MISC SUPPLIES	106.05	.00	01-51443-00
MES-ILLINOIS	FIRE GEAR	1,606.78	.00	01-51443-01
WEX BANK	FUEL	67.00	.00	01-51461-00
VERIZON WIRELESS	CELL PHONE	55.78	.00	01-51472-04
Total FIRE:		1,835.61	.00	
<b>PUBLIC WORKS</b>				
B & A SCREEN PRINTING	SEASONAL EE SHIRTS	460.49	.00	01-51534-00
CARTER, REECE	WORK BOOTS	98.09	.00	01-51534-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	124.30	.00	01-51543-00
R P LUMBER CO INC	MISC SUPPLIES	18.15	.00	01-51543-00
WEX BANK	FUEL	2,026.24	.00	01-51561-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	8.86	.00	01-51564-00
COUNTRY ARBORS NURSERY INC	BEAUTIFICATION	136.20	.00	01-51564-08

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
JOHN AND JOE FLORIST INC	BEAUTIFICATION	845.90	.00	01-51564-08
KAREN GENTRY	BEAUTIFICATION	550.00	.00	01-51564-08
MONTICELLO TRUE VALUE	MISC SUPPLIES	36.21	.00	01-51564-08
MONTICELLO TRUE VALUE	MISC SUPPLIES	3.79	.00	01-51564-11
R P LUMBER CO INC	MISC SUPPLIES	10.78	.00	01-51564-11
DUBSON HEATING A/C REFRIG	HEATING REPAIRS	286.96	.00	01-51571-01
MONTICELLO TRUE VALUE	MISC SUPPLIES	97.35	.00	01-51571-01
DOBSON AUTOMOTIVE INC	VEHC MAINT	86.96	.00	01-51571-02
ILLINOIS TRAILER SALES	MISC PARTS	4.97	.00	01-51571-02
JOHN DEERE FINANCIAL	VEH MAINT	691.77	.00	01-51571-02
MARTIN EQUIPMENT OF IL	VEHICLE MAINTENANCE	2,701.67	.00	01-51571-02
MARTIN EQUIPMENT OF IL	MISC SUPPLIES	168.68	.00	01-51571-02
MARTIN EQUIPMENT OF IL	MISC SUPPLIES	41.56	.00	01-51571-02
MONTICELLO BUMPER TO BUMPER	VEHICLE MAINT.	129.39	.00	01-51571-02
MONTICELLO TRUE VALUE	MISC SUPPLIES	17.97	.00	01-51571-02
QUALITY CHEMICAL COMPANY MIDWEST	GREASE	119.71	.00	01-51571-02
SLS INSPECTIONS	INSPECTIONS	200.00	.00	01-51571-02
WALKER TIRE & EXHAUST	TIRES	1,392.00	.00	01-51571-02
MONTICELLO TRUE VALUE	MISC SUPPLIES	15.98	.00	01-51571-07
R P LUMBER CO INC	MISC SUPPLIES	14.47	.00	01-51571-07
ICD IRONHORSE INC	DUMP FEES	80.00	.00	01-51571-08
PRAIRIE MATERIAL	MISC SUPPLIES	433.80	.00	01-51571-08
PRAIRIE MATERIAL	MISC SUPPLIES	663.75	.00	01-51571-08
R P LUMBER CO INC	MISC SUPPLIES	134.24	.00	01-51571-08
J & J BACKHOE	STUMP REMOVAL	540.00	.00	01-51572-05
AMEREN IP	ELECTRICITY/GAS	847.43	.00	01-51575-00
AMEREN IP	ELECTRICITY/GAS	8,242.94	.00	01-51575-02
DIRECT ENERGY BUSINESS	ELECTRICITY/GAS	115.45	.00	01-51575-02
AMEREN IP	ELECTRICITY/GAS	233.10	.00	01-51575-03
<b>Total PUBLIC WORKS:</b>		<b>21,579.16</b>	<b>.00</b>	
<b>RECREATION</b>				
WEX BANK	FUEL	117.03	.00	01-51661-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	38.70	.00	01-51664-00
R P LUMBER CO INC	MISC SUPPLIES	.90	.00	01-51664-00
B & A SCREEN PRINTING	TSHIRTS	193.16	.00	01-51665-00
MONTICELLO BUMPER TO BUMPER	VEHICLE MAINT.	75.26	.00	01-51671-02
MONTICELLO TRUE VALUE	MISC SUPPLIES	44.98	.00	01-51671-05
R P LUMBER CO INC	MISC SUPPLIES	32.16	.00	01-51671-05
MONTICELLO TRUE VALUE	MISC SUPPLIES	24.99	.00	01-51671-07
MONTICELLO TRUE VALUE	MISC SUPPLIES	35.97	.00	01-51671-08
MONTICELLO TRUE VALUE	MISC SUPPLIES	39.90	.00	01-51671-09
AMEREN IP	ELECTRICITY/GAS	138.94	.00	01-51675-01
AMEREN IP	ELECTRICITY/GAS	188.48	.00	01-51675-02
AMEREN IP	ELECTRICITY/GAS	253.09	.00	01-51675-03
AMEREN IP	ELECTRICITY/GAS	293.60	.00	01-51675-04
MINDY CONDIS	MILEAGE	108.00	.00	01-51676-00
B & A SCREEN PRINTING	TSHIRTS	1,200.00	.00	01-51678-04
B & A SCREEN PRINTING	TSHIRTS	21.80	.00	01-51678-04
B & A SCREEN PRINTING	TSHIRTS	1,067.12	.00	01-51678-05
MONTICELLO TRUE VALUE	MISC SUPPLIES	18.98	.00	01-51678-05
B & A SCREEN PRINTING	TSHIRTS	1,500.00	.00	01-51678-06
B & A SCREEN PRINTING	TSHIRTS	26.78	.00	01-51678-06
<b>Total RECREATION:</b>		<b>5,419.84</b>	<b>.00</b>	

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
<b>AQUATIC CENTER/POOL</b>				
B & A SCREEN PRINTING	TSHIRTS	193.16	.00	01-51765-00
ROGARDS OFFICE PLUS	OFFICE SUPPLIES	114.98	.00	01-51765-00
IMCO UTILITY SUPPLY CO	POOL CHEMICALS	293.00	.00	01-51771-01
MONTICELLO TRUE VALUE	MISC SUPPLIES	45.55	.00	01-51771-01
AMEREN IP	ELECTRICITY/GAS	586.77	.00	01-51775-00
DIRECT ENERGY BUSINESS	ELECTRICITY/GAS	71.27	.00	01-51775-00
Total AQUATIC CENTER/POOL:		1,304.73	.00	
<b>CAPITAL IMPROVEMENTS DEPT</b>				
MENARDS-CHAMPAIGN	LIVINGSTON STREETScape	29.40	.00	01-51880-40
SPRINGFIELD ELECTRIC	LIVINGSTON STREETScape	142.65	.00	01-51880-40
SPRINGFIELD ELECTRIC	LIVINGSTON STREETScape	120.88	.00	01-51880-40
SPRINGFIELD ELECTRIC	LIVINGSTON STREETScape	156.23	.00	01-51880-40
Total CAPITAL IMPROVEMENTS DEPT:		449.16	.00	
Total GENERAL FUND:		41,394.69	.00	
<b>WATER WORKS</b>				
<b>WATER WORKS</b>				
WEX BANK	FUEL	234.51	.00	02-52161-00
BRENNTAG MID-SOUTH INC	CHLORINE	139.50	.00	02-52162-01
COMPASS MINERALS AMERICA	SOFTENER SALT	2,659.00	.00	02-52162-02
BRENNTAG MID-SOUTH INC	SODIUM HYPO	258.98	.00	02-52162-10
BRENNTAG MID-SOUTH INC	CHEMICALS	205.00	.00	02-52162-11
MONTICELLO TRUE VALUE	MISC SUPPLIES	20.34	.00	02-52164-00
R P LUMBER CO INC	MISC SUPPLIES	10.97	.00	02-52164-00
R P LUMBER CO INC	MISC SUPPLIES	40.57	.00	02-52171-01
JOHN DEERE FINANCIAL	VEH MAINT	60.43	.00	02-52171-02
MONTICELLO BUMPER TO BUMPER	VEHICLE MAINT.	11.66	.00	02-52171-02
MONTICELLO BUMPER TO BUMPER	MISC SUPPLIES	10.95	.00	02-52171-05
MONTICELLO TRUE VALUE	MISC SUPPLIES	64.77	.00	02-52171-05
IMCO UTILITY SUPPLY CO	WATER SUPPLIES	526.00	.00	02-52171-08
IMCO UTILITY SUPPLY CO	WATER PARTS	51.00	.00	02-52171-08
MONTICELLO TRUE VALUE	MISC SUPPLIES	20.34	.00	02-52171-08
WELLS FARGO EQUIPMENT FINANCE	FOLDER/INSERTER	132.50	.00	02-52172-04
FASPRINT	SHIPPING	20.88	.00	02-52172-05
P D C LABORATORIES INC	TESTING	35.00	.00	02-52172-05
P D C LABORATORIES INC	TESTING	577.50	.00	02-52172-05
P D C LABORATORIES INC	TESTING	148.00	.00	02-52172-05
AMEREN IP	ELECTRICITY/GAS	3,421.52	.00	02-52175-00
DIRECT ENERGY BUSINESS	ELECTRICITY/GAS	1,970.22	.00	02-52175-00
BEN HOLZHAUSEN	MATERIAL REIMBURSEMENT	17.00	.00	02-52177-00
IL DEPT OF AGRICULTURE	PUBLIC APPLICATOR - JAG	20.00	.00	02-52177-00
MUG-A-BUG	TRAINING/TESTING PESTICIDE	160.00	.00	02-52177-00
MIDWEST METER INC	WATER METER REP	77.60	.00	02-52180-03
Total WATER WORKS:		10,615.24	.00	
Total WATER WORKS:		10,615.24	.00	
<b>SANITATION</b>				
<b>SANITATION</b>				
WEX BANK	FUEL	336.32	.00	04-54761-00
HAWKINS INC	CHEMICALS	1,069.05	.00	04-54762-00
R P LUMBER CO INC	MISC SUPPLIES	49.98	.00	04-54762-00

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
QUALITY CHEMICAL COMPANY MIDWEST	GREASE	119.71	.00	04-54764-00
R P LUMBER CO INC	MISC SUPPLIES	3.99	.00	04-54764-00
ROGARDS OFFICE PLUS	OFFICE SUPPLIES	3.32	.00	04-54764-00
WELLS FARGO EQUIPMENT FINANCE	FOLDER/INSERTER	132.50	.00	04-54764-00
ILLINI OVERHEAD DOOR	GARAGE DOOR REPAIR	285.00	.00	04-54771-01
LAWSON PRODUCTS INC	PARTS FOR SAND FILTER	163.37	.00	04-54771-01
MENARDS-CHAMPAIGN	MISC SUPPLIES	37.95	.00	04-54771-01
MONTICELLO BUMPER TO BUMPER	MISC SUPPLIES	37.14	.00	04-54771-01
MONTICELLO TRUE VALUE	MISC SUPPLIES	90.51	.00	04-54771-01
U S A BLUE BOOK	WWTP SUPPLIES	268.03	.00	04-54771-01
WACHTER	FLOW METER CALIBRATIONS	1,655.50	.00	04-54771-01
COE EQUIPMENT INC	SEWER SUPPLIES	81.55	.00	04-54771-02
JOHN DEERE FINANCIAL	VEH MAINT	40.30	.00	04-54771-02
MONTICELLO BUMPER TO BUMPER	VEHICLE MAINT.	25.06	.00	04-54771-02
PROGRESSIVE CHEMICAL & LIGHTING	DEGREASER	184.97	.00	04-54771-03
U S A BLUE BOOK	WWTP SUPPLIES	268.03	.00	04-54771-03
MONTICELLO TRUE VALUE	MISC SUPPLIES	141.96	.00	04-54771-07
TESTAMERICA LABORATORIES INC	PERMITTING	111.50	.00	04-54772-04
TESTAMERICA LABORATORIES INC	TESTING	63.00	.00	04-54772-04
AMEREN IP	ELECTRICITY/GAS	5,147.29	.00	04-54775-00
DIRECT ENERGY BUSINESS	ELECTRICITY/GAS	3,995.29	.00	04-54775-00
MONTICELLO CITY UTILITY SERV	WATER/WWTP	7.87	.00	04-54775-00
IL DEPT OF AGRICULTURE	APPLICATOR LICENSE	20.00	.00	04-54777-00
MUG-A-BUG	TRAINING/TESTING PESTICIDE	160.00	.00	04-54777-00
MIDWEST METER INC	WATER METER REP	77.60	.00	04-54780-02
Total SANITATION:		14,576.79	.00	
Total SANITATION:		14,576.79	.00	
Grand Totals:		66,586.72	.00	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

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Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
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Report Criteria:

- Invoices with totals above \$0.00 included.
  - Paid and unpaid invoices included.
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## Monthly Permit Report

04/01/2016 - 04/30/2016

Permit #	Permit Date	Applicant Name	Parcel Address	Permit Type	Description/Comments	Project Cost	Total Fees	Primary Contractor	Contractor Phone
<b>Group: Building Permit New House</b>									
2016017	4/7/2016	Miller Construction LLC	3008 APPLEWOOD DR	Building Permit New House	New House With New Water And Sewer Connections	210,000	\$1,800.00	Miller Construction LLC	217-318-1498
2016018	4/7/2016	Miller Construction LLC	3014 APPLEWOOD LN	Building Permit New House	New House With New Water And Sewer Connections	219,000	\$1,800.00	Miller Construction LLC	217-318-1498
2016020	4/7/2016	Miller Construction LLC	3012 APPLEWOOD DR	Building Permit New House	New House With New Water And Sewer Connections	219,000	\$1,800.00	Miller Construction LLC	217-318-1498
2016021	4/7/2016	JoAnne Ramirez	635 E MEYERS	Building Permit New House	New Duplex	232,490	\$2,550.00	O.E. Schrock	217-543-3725
2016014	4/4/2016	Huisinga Homes	301 CONSTITUTION	Building Permit New House	New House With New Water And Sewer Connections	360,000	\$1,800.00	Huisinga Homes	217-202-1449
2016015	4/7/2016	Miller Construction LLC	3006 APPLEWOOD DR	Building Permit New House	New House With New Water And Sewer Connections	245,000	\$1,800.00	Miller Construction LLC	217-318-1498
2016024	4/19/2016	Miller Construction LLC	4000 APPLEWOOD LN	Building Permit New House	New House With New Water And Sewer Connections	219,000	\$1,800.00	Miller Construction LLC	217-318-1498
						<b>1,704,490</b>	<b>\$13,350.00</b>		
<b>Group Total: 7</b>									
<b>Group: Building Permit Shed</b>									
2016030	4/28/2016	David Neece	1007 POPLAR LN	Building Permit Shed	New Shed to replace old shed	7,000	\$50.00	Swanson Professional	217-762-8000
						<b>7,000</b>	<b>\$50.00</b>		
<b>Group Total: 1</b>									
<b>Group: Building Permit Detached Garage</b>									
2016029	4/26/2016	Tony Smith	605 S EMERSON	Building Permit Detached	New Detached Garage Approved by Conditional Use	0	\$50.00	Daren Kresin	217-722-6247
						<b>0</b>	<b>\$50.00</b>		
<b>Group Total: 1</b>									
<b>Group: Deck/Patio Permit</b>									
2016026	4/21/2016	Martin and Diana Meyer	141 S PIATT	Deck/Patio Permit	New Patio	10,900	\$50.00	Mahomet Hardscapes & Irigation	716-753-0079
2016016	4/7/2016	Karen Malloy	219 KIPLING DR	Deck/Patio Permit	New Deck	3,500	\$50.00	Terrel Taylor Construction	217-762-9513
						<b>14,400</b>	<b>\$100.00</b>		
<b>Group Total: 2</b>									
<b>Group: Fence Permit</b>									
2016025	4/21/2016	Chris and Megan Jones	4017 ORCHARD LN	Fence Permit	New Fence	4,000	\$50.00		
2016022	4/7/2016	Linda Lau	606 W BLAINE	Fence Permit	New Fence	2,750	\$50.00	Main Street Fencing	217-586-7504
2016023	4/14/2016	Robert and Christina Bradley	804 KRATZ RD	Fence Permit	New Fence	1,500	\$50.00		
2016027	4/26/2016	Stacey Bridgman	425 S INDEPENDENCE	Fence Permit	New Fence	1,000	\$50.00		
2016028	4/26/2016	Mark Gortner	408 CRESTVIEW DR	Fence Permit	New Fence	2,950	\$50.00	Main Street Fencing	217-586-7504
						<b>12,200</b>	<b>\$250.00</b>		
<b>Group Total: 5</b>									
						<b>1,738,090</b>	<b>\$13,800.00</b>		

Total Records: 16

5/3/2016

## Monticello City Council

April 25, 2016

Mayor Stoner led the Council in the Pledge of Allegiance. A Pastoral Prayer was given before the meeting continued.

ROLL CALL: Present: Wendall Brock, Joe Brown, Cochran Keating, Seth Melton, Tom Reed, Lyle Murdock, Tim Hayes, John Miller

Also Present: Mayor Stoner, City Administrator Bob Mahrt, Attorney Dan Bolin

### **PUBLIC PARTICIPATION**

Rev. John Barker addressed the council regarding the new brewpub that is on the agenda. He indicated he did not think the city needed any more establishments that serve alcohol, and thought one that did not would be a good addition to the downtown. He thanked the Mayor and the Alderman for all they do for the city.

### **Consent Agenda - Approval of Documents and Action Items as Listed:**

- a) Claims Report (claims dated April 11, 2016 through April 25, 2016)
- b) Treasurers Report – March 31, 2016
- c) Budget Report – March 31, 2016
- d) Meeting Minutes – Closed Session July 27, 2015

Alderman Brown requested the July 27, 2015 meeting minutes be pulled to review in closed session. A motion was made by Alderman Murdock and seconded by Alderman Keating to approve the other items on the consent agenda. A voice vote was taken and motion carried with all present voting yes.

**Mayor's Report: None**

**Old Business: None**

### **New Business:**

**2016-24 An Ordinance Granting a Variance Tim Harman (Owner) – 4002 Applewood Drive** Callie McFarland stated this ordinance allows Tim Harman, the owner of 4002 Applewood Drive, to construct a single family residence that would encroach within the front yard setbacks of the RE-1 zoned property. The proper notifications were sent to neighboring property owners with no feedback. The Planning & Zoning Board recommended approval of this conditional use 7-0-0. A motion was made by Alderman Hayes and seconded by Alderman Brock. A voice vote was taken and motion carried with all voting yes.

**2016 -25 Resolution for Approval of Conditional Use Monarch Brewing Company, LLC (prospective owner) - 212 S. Independence Street** McFarland stated this resolution allows Monarch Brewing Company, LLC, to operate a use of 'manufacturing (not otherwise designated)' in a Business zone, at 212 S. Independence Street. They would act as a brewery and a professional services business. There would be appropriate separations between the businesses. All adjacent property owners were notified by certified mail, with no feedback. The Planning & Zoning Board recommended approval of this conditional use 5-0-2. Two abstained as they are current members of the trustees and church. A motion was made by Alderman Hayes and seconded by Alderman Reed. A voice vote was taken and motion carried with 7 voting yes, and Alderman Melton abstaining.

**2016-26 Resolution for Approval of Conditional Use for Three Main Uses Monarch Brewing Company, LLC – 212 S Independence Street** McFarland stated this resolution allows Monarch Brewing Company, LLC, to operate three main uses on one parcel in a Business zone, at 212 S.

Independence Street. The uses would be a Brewpub, a brewery, and professional office. The business AgCreate will have 10 employees. The restaurant will be an upscale restaurant with fare different than currently available in town. The Planning & Zoning Board recommended approval of this conditional use 5-0-2. A motion was made by Alderman Miller and seconded by Alderman Murdock. A voice vote was taken and motion carried with 7 voting yes, and Alderman Melton abstaining.

**2016 -27 “An Ordinance Amending Chapter 111 of Title XI of The City of Monticello Municipal Code To Modify The City’s Class J Liquor License Regulations** McFarland stated this ordinance modifies the existing Class J liquor license for a brew pub concept. As discussed at the previous council meeting, the modification to the Class J liquor license adds the ability for a commercial kitchen, increased square footage for an eating area, and increased the licensed area for alcohol consumption. A motion was made by Alderman Hayes and seconded by Alderman Reed. A voice vote was taken and motion carried with all voting yes.

**Resolution 2016-28 Council Rules of Procedure** As discussed at the previous council meeting, this resolution would create council meeting rules of procedure. Staff asked for input, and has included the suggested changes in this resolution. Closed meeting protocol was also added. Discussion included first and second reading protocol, timeline for table items, review of closed session minutes, censure of Alderman, who handles preparing the agenda (Deputy Clerk), use of cell phones during a meeting, and fiduciary duties. A change was made to cell phone usage clause during the meeting. A motion was made by Alderman Hayes and seconded by Alderman Melton. A voice vote was taken and motion carried with all voting yes.

#### **Discussion Only:**

**Livingston Street Streetscape project update** - Engineering Tech Terry Summers advised council that the appropriate notices have been given to the individuals that park in the Municipal lot on Livingston Street. They had a preconstruction meeting last week with all employee involved. The street will be closed during working hours, but should be able to be open for nights and weekends. The municipal parking lot will be closed the entire time. They are installing a new side walk, storm sewers, 3 new street lights and a new retaining wall.

**2016 ITEP Application** – City Administrator Bob Mahrt provided information to the council on the ITEP grant process. He will be working with city staff to complete the grant application for surface improvements for the East Prairie Pathway and the Sangamon River Trail. The grant is an 80% reimbursement for construction costs. The council indicated it was in favor of applying for the grant.

**Aldermen’s Reports** – Alderman Brown asked the City Attorney what the status was on pending litigation. He also wanted to know if any direction was being taken on the kennel fees and requested an update on Public Work projects. Alderman Melton would like to see different reports provided to the council. Mayor Stoner directed him to work with the City Administrator on his request. Alderman Keating thanked the Public Works department for removing a dangerous tree limb. He also wants further discussion on the waste hauler program. He thinks all haulers should be required to offer stickers and totes to the residents. Alderman Brock reminded residents to not mow their grass clippings out on the street and urges residents to call the real estate agent listed on the property if it is for sale. Alderman Hayes reminded everyone the second Early Bird Pool pass sale is tomorrow at the Municipal Building. He and several other Aldermen, along with the City Administrator, attended the CIMOA meeting last week in Mahomet. They were reminded of Lobby Day, which is May 4<sup>th</sup>, and will be discussing expansion of Home Rule Eligibility. State Representative Bill Mitchell will be at Steeple Gallery Saturday April 30 from 11-12.

**Police Chief's Report** – He will be at the Police Station from 12-2 April 30<sup>th</sup> for Drug Take Back day. Anyone can bring their old medication for the police to dispose of.

**City Administrator's Report** – Enjoyed attending the CIMOA meeting. Attended the PZB meeting and was encouraged by the members' dedication. He is working with staff on the study session agenda that will be May 2 at 7:00pm. He has had ward walks with many council members and hopes to complete the rest in the next week or so. He met with City Treasurer and has a better understanding of the city's financial status. He also provided the memo from the State of Illinois regarding the Personal Property Replacement tax. We have not been contacted by the State for remedy but will pass information along as he receives it.

A motion was made by Alderman Brock and seconded by Alderman Melton to go into closed session – Review and Discuss the Release of Previous Closed Session Meeting Minutes 5 ILCS 120/2(c)(21), roll call was taken and all voted yes.

**Resolution 2016-29 Release of Closed Session Minutes** A motion was made by Alderman Hayes and seconded by Alderman Murdock to release the following closed session minutes for public review: June 23, 2014, January 11, 2016, January 19, 2016, January 30, 2016, February 16, 2016. A roll call was taken and motion carried with 7 voting yes, and Alderman Miller voting against.

A motion was made by Alderman Hayes and seconded by Alderman Melton to adjourn the meeting at 8:22 p.m.

Respectfully Submitted by,  
Maura Metcalf  
Deputy City Clerk



## CITY COUNCIL MEMORANDUM

<b>ITEM:</b> Discussion On 2016 Capital Improvement Program Status.	<b>DEPARTMENT:</b> City Administration/Public Works Department
<b>AGENDA SECTION:</b> New Business	<b>SUBMITTED BY:</b> Bob Mahrt, City Administrator
<b>ATTACHMENTS:</b> ( ) ORDINANCE ( ) RESOLUTION (X) OTHER SUPPORTING DOCUMENTS	<b>DATE:</b> May 9, 2016

### **BACKGROUND:**

The City Council had requested a status update on the 2016 Capital Improvement Program. The program includes both equipment purchases and capital projects identified within the FY 2016 Budget. In addition, the program includes associated lease/loan costs from prior year equipment purchases.

Staff has prepared a spreadsheet outlining the 2016 Capital Improvement Program, which is attached for City Council review.

### **RECOMMENDED ACTION:**

It is recommended that the City Council review and discuss the 2016 Capital Improvement Program.

**2016 CITY OF MONTICELLO CAPITAL IMPROVEMENT PROGRAM**

PROJECTS	BUDGET	LINE ITEM	STAFF	PROJECT STATUS	PROJECT DESCRIPTION/NOTES
<b>GENERAL FUND</b>					
Police Department - Squad Car Replacement	\$59,000	01-51380-01 01-51380-01	Carter Carter	Vehicle Purchased Vehicles In Use	Purchased Outright (\$29,000) 2 Police Squad Cars (\$29,400) - Payoff 6/2017
Fire Department - Rescue Pumper Truck	\$75,605	01-51480-04	Dubson	Vehicle In Use	Payoff 5/2025
Recreation Department - Gator	\$2,255	01-51560-00	McClellan	Vehicle In Use	Recreation - Lease with \$1 Payoff 5/2019
Public Works Department - Gator	\$2,500	01-51580-00	Grabarczyk	Vehicle In Use	Beautification - Lease with \$1 Payoff 5/2019
Nick's Park Master Plan	\$10,000	01-51880-33	McClellan/McFarland	Preliminary Design/Public Input Underway	Utilize Gaming Revenues As Future Funding Source?
Downtown Lighting Upgrade	\$30,000	01-51880-35	McFarland	Project Complete - Grant Closeout	PWD Project
Center/Chase Rail Crossing Replacement	\$56,000	01-51880-36	Summers	Design Underway/July Bid Opening	PWD/Railway Museum Project
Charming Acres Stormwater Drainage Project	\$60,000	01-51880-37	Summers	Property Owner Coordination	PWD/Contracted Project
Stoddard Court Pavement Project	\$100,000	01-51880-39	Summers	Phase II - Design FY 2016 & Street Reconstruction FY 2017	PWD/Contracted Project
Livingston Street Streetscape Project	\$35,000	01-51880-40	Summers	Construction Underway	PWD Project
Telephone System Update (Fiber)	\$10,000	01-51880-41	Metcalf	Installtion Pending Past/Present Vendor Coordination	Champaign Telephone
South Market Street Master Plan Conceptual Sketch	\$20,000	01-51880-42	McFarland	Completed	(Farnsworth Engineering)
I-72/Bridge Street Interchange	\$10,000	01-51880-43	McFarland	Staff Discussion On Preliminary Scope of Work	Move to FY 2017?
Public Works Department - Dump Truck	\$26,100	01-51880-51	Grabarczyk	Vehicle In Use	3 Ton Truck - Payoff 6/2017
<b>WATER WORKS FUND</b>					
Route 47/Apple tree/Bridge Street Water Looping	\$24,000	02-52180-10	Grabarczyk/Bailey	Design Complete/Permitting Underway	PWD Project (ESCA Engineering)
Tank Mixing System - North Water Tower	\$25,000	02-52180-14	Grabarczyk/Bailey	Monitoring System To Determine Design Options	(Fehr- Graham Engineering)
Stoddard Court Water Main Project	\$35,000	02-52180-16	Summers/Bailey	Design/Permitting Underway	(ESCA Engineering)
Above Ground Water Tank Rehabilitation Project	\$575,000	02-52180-18	Grabarczyk/Bailey	Design Underway	(Fehr- Graham Engineering)
CF&H Downtown Alley Project	\$4,500	02-52180-17	Summers	Survey & Design To Be Completed/IEPA Permitting By Early Fall	Split \$9,000 Project with Sanitation Fund (ESCA Engineering)
<b>SANITATION FUND</b>					
CF&H Downtown Alley Project	\$4,500	02-52180-17	Summers	Survey & Design To Be Completed/IEPA Permitting By Early Fall	Split \$9,000 Project with Water Works Fund (ESCA Engineering)
Maintenance Collection System (Sewer/Manhole Lining)	\$150,000	04-54780-01	Grabarczyk	Drafting Bid Specifications	Contracted Project
Public Works Department - Jet Vac	\$28,100	04-54880-02	Grabarczyk	Vehicle In Use	Payoff 6/2022
<b>MFT FUND</b>					
Oil & Chip Program	\$110,000	05-55173-02	Summers	Bid Opening - July	Contracted Project (ESCA Engineering)
Independence/Marion to Livingston - Asphalt	\$273,460	05-55173-03	Summers	State Bid Letting - June	Contracted Project (ESCA Engineering)
Allerton, Marion, Washington, Piatt - Asphalt	\$228,540	05-55173-09	Summers	State Bid Letting - June	Contracted Project (ESCA Engineering)
Old Route 47 Bridge Study	\$25,000	05-55173-10	Summers	Engineering Study Underway	(ESCA Engineering)
<b>WORKING CASH FUND</b>					
WWTP Project (Engineering)	\$325,000	06-46080-00	Grabarczyk/Evans	Design Underway	(Fehr- Graham Engineering)



## CITY COUNCIL MEMORANDUM

<b>ITEM:</b> City Administrator's Report.	<b>DEPARTMENT:</b> City Administration
<b>AGENDA SECTION:</b> City Administrator's Report.	<b>SUBMITTED BY:</b> Bob Mahrt, City Administrator
<b>ATTACHMENTS:</b> ( ) ORDINANCE ( ) RESOLUTION ( ) OTHER SUPPORTING DOCUMENTS	<b>DATE:</b> May 9, 2016

### GENERAL ACTIVITIES:

- Boards/Commissions/Committee Activities:

Attended City Council Study Session on May 2, 2016. Staff will continue follow-up efforts on Stoddard Court project; Pepsin Hill Redevelopment; former First Mid-Illinois Bank Property; and Residential Waste.

Attended the Police & Fire Commission meeting on May 4, 2016. Discussion regarding application timelines for new police officer eligibility list, as well as, potential for implementing a lateral transfer policy for the Police Department.

A Planning & Zoning Board meeting is scheduled for May 16, 2016 with Public Hearings regarding a Conditional Use application for an additional accessory structure in the RD District at 414 East Livingston (First Baptist Church); Side yard setback Variance application for 300 Gainesborough Court (Alexander); and a Text Amendment application regarding signage. Please contact the Community Development Director for additional information.

- General Office Activities:

Finalizing tours with Department Heads and continuing Alderman "Ward Walks". Met with Piatt County Board Chair. Preliminary meetings with vendors to potentially expand deferred compensation programs for City employees. Staff met with Farnsworth Group regarding services that may be made available to the City. Preparation for the 2016 CIP discussion.

### COMMUNITY NEWS:

- Happy Mother's Day on Sunday, May 8, 2016.