



City Council Meeting Agenda

1. Call To Order, Pledge To Flag, Pastoral Prayer, Roll Call

The City of Monticello does not endorse religious faith. The prayer is intended to lend solemnity to the public meeting and invite an attitude of respect and consideration.

2. Public Participation

This is an opportunity for the public to provide public comment to the Presiding Officer. Those wishing to speak are required to sign in prior to commencement of the meeting and must address the Council from the seat and table provided. The public comments must comply with Ordinance 2014-02 and be limited to 5 minutes or less.

3. Consent Agenda - Approval Of Documents And Action Items As Listed:

3.1. Claims Report - Claims Dated July 25, 2016 Through August 8, 2016

Documents:

[CLAIMS REPORT 7.26.16 - 8.8.16.PDF](#)

3.2. Police Report - July 2016

Documents:

[MONTICELLO POLICE DEPARTMENT MONTHLY REPORT.PDF](#)

3.3. Treasurer's Report

Documents:

[TREASURERS REPORT.PDF](#)

3.4. Permit Report - July 2016

Documents:

[PERMIT JULY 2016.PDF](#)

3.5. Meeting Minutes

Documents:

[CITY COUNCIL MEETING MINUTES 7.11.16.PDF](#)

4. Mayor's Report

5. Old Business

6. New Business

6.1. Resolution 2016-49 Annual Audit Proposal Approval

May, Cocagne & King submitted a proposal to perform the annual city audit. This resolution approves the proposal for the 12-month audit as proposed.

Documents:

[CC MEMORANDUM \(AUDITOR\).PDF](#)
[RESOLUTION 2016-49 ANNUAL AUDIT PROPOSAL.PDF](#)
[ANNUAL AUDIT PROPOSAL.PDF](#)

6.2. Ordinance 2016-50 Annual Downtown Celebration Libation Area

This ordinance approves the Monticello Main Street's Annual Downtown Celebration libation area on September 17, 2016.

Documents:

[2016-50 MEMO.PDF](#)
[2016-50.PDF](#)

7. Aldermen's Report

8. Police Chief's Report

9. City Administrator's Report

Documents:

[CC MEMORANDUM \(CA REPORT 8.8.2016\).PDF](#)

10. Closed Session

- 1) Status update on collective bargaining negotiation - 5 ILCS 120/2(c)(2)
- 2) Preliminary discussion on Salary Schedules - 5 ILCS 120/2(c)(2)
- 3) Consideration on Purchase or Lease of Real Estate - 5 ILCS 120/2(c)(5)

11. City Council Meeting Adjournment

Report Criteria:

Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
GENERAL FUND				
ADMINISTRATION				
PITNEY BOWES	POSTAGE MACHINE	156.00	.00	01-51144-00
U.S. BANK EQUIPMENT FINANCE	COPIER LEASE	263.70	.00	01-51144-00
WEX BANK	FUEL	102.70	.00	01-51161-00
BATTERY SOLUTIONS	BATTERY RECYCLING	74.95	.00	01-51164-00
FASPRINT	SHIPPING	47.02	.00	01-51164-00
FASPRINT	SHIPPING	65.19	.00	01-51164-00
DUBSON HEATING A/C REFRIG	A/C REPAIR	286.10	.00	01-51171-01
ANCEL GLINK DIAMOND BUSH DICIANNI	LEGAL FEES	3,325.00	.00	01-51172-01
NEWS GAZETTE	LEGAL NOTICE	544.98	544.98	01-51172-01
PIATT CO CLERK & RECORDER	RECORDING FEES	53.00	.00	01-51172-01
MAY COCAGNE & KING	AUDIT COMPLETION	9,500.00	.00	01-51172-02
AMERICAN LEGAL PUBLISHING CORP	CODE UPDATE	495.00	.00	01-51172-04
FIRST AMERICAN TITLE INS CO	PURCHASE CLOSING COSTS TRACT 8	3,636.00	3,636.00	01-51172-04
CHAMPAIGN TELEPHONE	TELEPHONE SERVICE	165.82	.00	01-51173-00
DIRECT ENERGY BUSINESS	ELECTRIC/GAS	200.48	.00	01-51175-00
MEDIACOM	CABLE SERVICE	13.10	.00	01-51175-00
DIRECT ENERGY BUSINESS	ELECTRIC/GAS	160.86	.00	01-51175-01
CIVIC SYSTEMS LLC	CONFERENCE/METCALF	210.00	.00	01-51177-00
Total ADMINISTRATION:		19,299.90	4,180.98	
POLICE				
WEX BANK	FUEL	836.67	.00	01-51361-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	22.97	.00	01-51364-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	22.85	.00	01-51364-01
FASTENAL COMPANY	MISC SUPPLIES	5.88	.00	01-51371-01
MONTICELLO TRUE VALUE	MISC SUPPLIES	52.99	.00	01-51371-01
MONTICELLO TRUE VALUE	MISC SUPPLIES	17.98	.00	01-51371-01
JOHN DEERE FINANCIAL	VEH MAINT	19.79	.00	01-51371-02
U.S. BANK EQUIPMENT FINANCE	COPIER LEASE	260.00	.00	01-51371-02
AREA-WIDE TECHNOLOGIES	COMPUTER SUPPORT	617.45	.00	01-51371-03
BILL ABBOTT INC	SQUAD CAR MAINT	108.32	.00	01-51371-05
MONTICELLO BUMPER TO BUMPER	SQ CAR MAINT	147.41	.00	01-51371-05
ILEAS	MEMBERSHIP	60.00	.00	01-51372-06
CHAMPAIGN TELEPHONE	TELEPHONE SERVICE	152.24	.00	01-51373-00
VERIZON WIRELESS	CELL PHONE	373.03	.00	01-51374-00
DIRECT ENERGY BUSINESS	ELECTRIC/GAS	344.05	.00	01-51375-00
COMMUNICATIONS REVOLVING FUND	IWIN	456.18	.00	01-51375-05
Total POLICE:		3,497.81	.00	
FIRE				
GLOBAL TECHNICAL SYSTEMS INC	PAGER REPAIR	471.27	.00	01-51443-00
VITAL EDUCATION & SUPPLY INC	AED PADS	85.50	.00	01-51443-00
WEX BANK	FUEL	189.64	.00	01-51461-00
CHAMPAIGN TELEPHONE	TELEPHONE SERVICE	13.85	.00	01-51473-00
Total FIRE:		760.26	.00	
PUBLIC WORKS				
LAWSON PRODUCTS INC	SUPPLIES	86.57	.00	01-51543-00
MENARDS-CHAMPAIGN	MISC SUPPLIES	138.99	.00	01-51543-00

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
MONTICELLO TRUE VALUE	MISC SUPPLIES	119.69	.00	01-51543-00
R P LUMBER CO INC	MISC SUPPLIES	52.99	.00	01-51543-00
WEX BANK	FUEL	1,636.75	.00	01-51561-00
MONTICELLO BUMPER TO BUMPER	PARTS	37.45	.00	01-51564-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	23.86	.00	01-51564-00
COUNTRY ARBORS NURSERY INC	BEAUTIFICATION	78.13	.00	01-51564-08
COUNTRY ARBORS NURSERY INC	BEAUTIFICATION	107.50	.00	01-51564-08
HEDGE TO EDGE INC	BEAUTIFICATION	240.00	.00	01-51564-08
JOHN DEERE FINANCIAL	BLOWER	127.49	.00	01-51564-08
MONTICELLO TRUE VALUE	MISC SUPPLIES	26.99	.00	01-51564-08
PRAIRIE GARDENS	BEAUTIFICATION	59.32	.00	01-51564-08
VILLAGE GARDEN SHOPPE	BEAUTIFICATION	395.03	.00	01-51564-08
J & J BACKHOE	SHELF	46.00	.00	01-51571-01
MONTICELLO TRUE VALUE	MISC SUPPLIES	3.14	.00	01-51571-01
JOHN DEERE FINANCIAL	VEH MAINT	461.81	.00	01-51571-02
KOENIG BODY AND EQ INC	VEHC MAINT	270.81	.00	01-51571-02
MONTICELLO BUMPER TO BUMPER	VEHICLE MAINT.	230.29	.00	01-51571-02
MONTICELLO TRUE VALUE	MISC SUPPLIES	2.74	.00	01-51571-02
SMITH AUTO & TIRE SERVICE	TIRE REPAIR	17.87	.00	01-51571-02
SMITH AUTO & TIRE SERVICE	VEHC MAINT	75.96	.00	01-51571-02
PRAIRIE MATERIAL	MISC SUPPLIES	690.30	.00	01-51571-06
PRAIRIE MATERIAL	MISC SUPPLIES	690.30	.00	01-51571-06
R P LUMBER CO INC	MISC SUPPLIES	243.20	.00	01-51571-06
PRAIRIE MATERIAL	MISC SUPPLIES	690.30	.00	01-51571-07
R P LUMBER CO INC	MISC SUPPLIES	251.94	.00	01-51571-07
GOEDECKE COMPANY	MISC SUPPLIES	584.00	.00	01-51571-08
R P LUMBER CO INC	MISC SUPPLIES	39.88	.00	01-51571-08
J & J BACKHOE	STUMP REMOVAL	1,620.00	.00	01-51572-04
CHAMPAIGN TELEPHONE	TELEPHONE SERVICE	13.85	.00	01-51573-00
DIRECT ENERGY BUSINESS	ELECTRIC/GAS	95.43	.00	01-51575-02
Total PUBLIC WORKS:		9,158.58	.00	
RECREATION				
WEX BANK	REC	136.34	.00	01-51661-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	35.97	.00	01-51664-00
JOHN DEERE FINANCIAL	VEH MAINT	7.29	.00	01-51671-02
MONTICELLO TRUE VALUE	MISC SUPPLIES	50.97	.00	01-51671-07
MONTICELLO BUMPER TO BUMPER	MISC SUPPLIES	12.93	.00	01-51671-09
CONDIS, MINDY	MILEAGE	183.60	.00	01-51676-00
ILLINOIS PORTABLE TOILETS	PORTABLE TOILET	155.00	.00	01-51678-06
BSN SPORTS	FOOTBALL SUPPLIES	309.31	.00	01-51678-11
ILLINOIS PORTABLE TOILETS	PORTABLE TOILET	155.00	.00	01-51678-11
Total RECREATION:		1,046.41	.00	
AQUATIC CENTER/POOL				
HAWKINS INC	POOL CHEMICALS	620.50	.00	01-51762-00
HAWKINS INC	POOL CHEMICALS	783.30	.00	01-51762-00
SCHWAN'S HOME SERVICE	POOL CONCESSIONS	530.84	.00	01-51765-00
CHAMPAIGN TELEPHONE	TELEPHONE SERVICE	13.85	.00	01-51773-00
DIRECT ENERGY BUSINESS	ELECTRIC/GAS	1,187.29	.00	01-51775-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	83.74	.00	01-51778-01
MONTICELLO TRUE VALUE	MISC SUPPLIES	15.99	.00	01-51778-02
Total AQUATIC CENTER/POOL:		3,235.51	.00	

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
Total GENERAL FUND:		36,998.47	4,180.98	
WATER WORKS				
WATER WORKS				
MONTICELLO TRUE VALUE	MISC SUPPLIES	45.98	.00	02-52143-00
WEX BANK	FUEL	200.35	.00	02-52161-00
BRENNTAG MID-SOUTH INC	CHLORINE	472.50	.00	02-52162-01
COMPASS MINERALS AMERICA	SOFTENER SALT	2,693.08	.00	02-52162-02
BRENNTAG MID-SOUTH INC	HYDRO ACID	237.00	.00	02-52162-03
BRENNTAG MID-SOUTH INC	SODIUM HYPO	321.98	.00	02-52162-10
BRENNTAG MID-SOUTH INC	HYDROGEN PEROXIDE	268.00	.00	02-52162-11
LAWSON PRODUCTS INC	SUPPLIES	96.98	.00	02-52164-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	84.00	.00	02-52164-00
R P LUMBER CO INC	MISC SUPPLIES	6.98	.00	02-52164-00
U S A BLUE BOOK	WATER SUPPLIES	463.91	.00	02-52164-00
U S A BLUE BOOK	WATER SUPPLIES	245.50	.00	02-52164-00
WELLS FARGO EQUIPMENT FINANCE	FOLDER/INSERTER	132.50	.00	02-52164-00
MONTICELLO BUMPER TO BUMPER	MISC SUPPLIES	37.09	.00	02-52171-02
IL DEPT OF AGRICULTURE	APPLICATOR LICENSE KEIFER	10.00	10.00	02-52172-04
P D C LABORATORIES INC	TESTING	35.00	.00	02-52172-05
P D C LABORATORIES INC	TESTING	12.00	.00	02-52172-05
CHAMPAIGN TELEPHONE	TELEPHONE SERVICE	13.85	.00	02-52173-00
DIRECT ENERGY BUSINESS	ELECTRIC/GAS	2,300.47	.00	02-52175-00
CIVIC SYSTEMS LLC	CONFERENCE/CONRAD	210.00	.00	02-52177-00
CIVIC SYSTEMS LLC	CONFERENCE/POTTS	210.00	.00	02-52177-00
R P LUMBER CO INC	MISC SUPPLIES	12.90	.00	02-52180-10
Total WATER WORKS:		8,110.07	10.00	
Total WATER WORKS:		8,110.07	10.00	
SANITATION				
SANITATION				
WEX BANK	FUEL	272.30	.00	04-54761-00
QUALITY CHEMICAL COMPANY MIDWEST	PLANT SUPPLIES	171.46	.00	04-54762-00
R P LUMBER CO INC	MISC SUPPLIES	49.98	.00	04-54762-00
MONTICELLO BUMPER TO BUMPER	MISC SUPPLIES	83.16	.00	04-54764-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	10.49	.00	04-54764-00
WELLS FARGO EQUIPMENT FINANCE	FOLDER/INSERTER	132.50	.00	04-54764-00
LAWSON PRODUCTS INC	LAB SUPPLIES	96.98	.00	04-54771-01
MONTICELLO BUMPER TO BUMPER	MISC SUPPLIES	23.40	.00	04-54771-01
MONTICELLO TRUE VALUE	MISC SUPPLIES	7.78	.00	04-54771-01
TELEDYNE ISCO INC	REP INFLUENT SAMPLER	126.54	.00	04-54771-01
IL DEPT OF AGRICULTURE	APPLICATOR LICENSE KEIFER	10.00	10.00	04-54772-04
TESTAMERICA LABORATORIES INC	PERMIT TESTING	111.50	.00	04-54772-04
TESTAMERICA LABORATORIES INC	TESTING	273.00	.00	04-54772-04
DIRECT ENERGY BUSINESS	ELECTRIC/GAS	3,567.03	.00	04-54775-00
MONTICELLO CITY UTILITY SERV	WATER/WWTP	7.87	.00	04-54775-00
AMEREN IP	EQUIP REPAIR	642.93	.00	04-54780-01
Total SANITATION:		5,586.92	10.00	
Total SANITATION:		5,586.92	10.00	
Grand Totals:		50,695.46	4,200.98	

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
-------------	-------------	--------------------	-------------	-------------------

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Monticello Police Department Monthly Report

For July 2016

To: Honorable Mayor Larry Stoner and City Council Members

From: Chief John Carter

Date: August 8, 2016

Criminal Offenses 17

Follow-up Investigations 21

911 Calls 7

Written Warnings 11

Verbal Warnings 7

Ordinance

Violations: 2 Dog Running at Large
1 Trash
5 Inoperable Vehicles
3 Accumulation of Junk
1 Parking on Private Property
2 Tall Grass

Total: 14

Downtown foot patrols 68

Vacation checks 22

Traffic tickets 5

Public Service Details 25

Assisted Other
Law Enforcement 13

Accident Reports 5

Fire Department Assist 4

Ambulance assist 8

Police Department Information for the month of July 2016

Respectfully submitted,



John Carter
Chief of Police

Cc: Joe Brown Tim Hayes Seth Melton Wendall Brock
John Miller Cochran Keeting Lyle Murdock Tom Reed

TREASURER'S REPORT
June 30, 2016

FUND	CASH 5/31/2016	INVESTMENTS 5/31/2016	TOTAL CASH 5/31/2016	RECEIPTS	DISBURSE- MENTS	TRANSFERS	CASH 6/30/2016	INVESTMENTS 6/30/2016	FUND BALANCE 6/30/2016
GENERAL	\$350,794.22	\$1,128,475.93	\$1,479,270.15	\$358,712.63	\$405,450.05		\$303,995.93	\$1,128,536.80	\$1,432,532.73
WATER WORKS	\$221,308.64	\$62,800.83	\$284,109.47	\$138,313.39	\$136,515.14		\$223,105.65	\$62,802.07	\$285,907.72
WATER ESCROW	\$6,035.56	\$16,000.00	\$22,035.56	\$450.00	\$442.30		\$6,043.26	\$16,000.00	\$22,043.26
SANITATION	\$98,056.45	\$489,464.75	\$587,521.20	\$65,407.90	\$60,850.43		\$102,613.71	\$489,464.96	\$592,078.67
MFT	\$614,589.04	\$6,000,000.00	\$6,614,589.04	\$14,923.31	\$13,792.00		\$615,720.35	\$6,000,000.00	\$6,615,720.35
WORKING CASH	\$12,430.03	\$491,446.66	\$503,876.69	\$7.73	\$30,580.25		\$31,850.86	\$441,453.31	\$473,304.17
TIF II	\$15,453.69	\$157,657.87	\$173,111.56	\$12.09	\$3,750.00		\$11,704.39	\$157,669.26	\$169,373.65
Water Tower Project	\$0.00	\$26,511.40	\$26,511.40	\$2.58	\$0.00		\$0.00	\$26,513.98	\$26,513.98
Total TIF FUND	\$15,453.69	\$184,169.27	\$199,622.96	\$14.67	\$3,750.00		\$11,704.39	\$184,183.24	\$195,887.63
POOL Construction	\$0.00	\$140,932.65	\$140,932.65	\$15,995.82	\$0.00		\$0.00	\$156,928.47	\$156,928.47
TOTAL -ALL FUNDS	\$1,318,667.63	\$8,513,290.09	\$9,831,957.72	\$593,825.45	\$651,380.17	\$0.00	\$1,295,034.15	\$8,479,366.85	\$9,774,403.00

CITY OF MONTICELLO

INVESTMENTS

June 30, 2016

FUND	FINANCIAL INSTITUTION	TYPE	INT RATE	MATURITY DATE	EOM VALUATION
GEN	FIRST MID-ILLINOIS	MMDA 1550921959	VARIABLE		\$492,219.47
	<i>Restricted Use-Roadway & Capital Expenditures</i>				
*GEN	FIRST MID-ILLINOIS	MMDA 90831780	VARIABLE		\$2,778.71
*GEN	RECREATION-Donations	MMDA 9519525	VARIABLE		\$2,532.13
*GEN	CAP Improvement-Escrow	MMDA 9777855	VARIABLE		\$2,506.49
*GEN	FIRST STATE BANK	CD ACCOUNT	VARIABLE		\$628,500.00
TOTAL GENERAL FUND					\$1,128,536.80
WW	FIRST STATE BANK	MMDA 801-025-1	VARIABLE		\$27,769.18
	<i>Escrow Acct - Capital Improvements</i>				
	FIRST STATE BANK	MM Acct #8010189	0.10%		\$2,532.89
	FIRST STATE BANK	CD ACCOUNT	VARIABLE		\$32,500.00
TOTAL WATER WORKS FUND					\$62,802.07
WE	FIRST STATE BANK	CD #22384	0.15%	5/7/2016	\$16,000.00
TOTAL WATER ESCROW FUND					\$16,000.00
SAN	FIRST MID-ILLINOIS	MMDA 3200840092	VARIABLE		\$16,296.12
	<i>Restricted Use-Sanitary Sewer Capital Expenditures</i>				
*SAN	FIRST MID-ILLINOIS	MMDA 90831769	VARIABLE		\$2,617.14
	FIRST MID-ILLINOIS	MMDA 90835090	VARIABLE		\$2,551.70
	FIRST STATE BANK	CD ACCOUNT	VARIABLE		\$468,000.00
TOTAL SANITATION FUND					\$489,464.96
MFT	FIRST MID-ILLINOIS	CD ACCOUNT	VARIABLE		\$6,000,000.00
WC	FIRST STATE BANK	MMDA 801-013-8	VARIABLE		\$113,351.41
	<i>Restricted Use-Working Cash & Water Capital Expenditures</i>				
*WC	FIRST STATE BANK	CD#22505	0.15%	7/19/2016	\$328,101.90
TOTAL WORKING CASH FUND					\$441,453.31
TIF II	FIRST STATE BANK	MMA#8121340	VARIABLE		\$134,169.26
	<i>Restricted Use-Water Tower Bond Receipts/Payment</i>				
TIF II	FIRST STATE BANK	BOND PRIN	VARIABLE		\$26,513.98
TIF II	FIRST STATE BANK	CD ACCOUNT	VARIABLE		\$23,500.00
TOTAL TIF FUND					\$184,183.24
POOL	FIRST STATE BANK	DEBT SVC	VARIABLE		\$32,839.18
POOL	FIRST STATE BANK	BOND PRIN	VARIABLE		\$124,089.29
TOTAL POOL CONSTRUCTION FUND					\$156,928.47
CITY OF MONTICELLO INVESTMENTS - Unrestricted					\$6,956,733.91
CITY OF MONTICELLO INVESTMENTS - Restricted					\$1,522,634.94
TOTAL CITY OF MONTICELLO INVESTMENTS					\$8,479,368.85
TOTAL INV BY INSTITUTION					
	FIRST MID-ILLINOIS				\$6,521,501.76
	FIRST STATE BANK				\$1,957,867.09
					\$8,479,368.85



Monthly Permit Report

07/01/2016 - 07/31/2016

Permit #	Permit Date	Applicant Name	Parcel Address	Permit Type	Description/Comments	Project Cost	Total Fees	Primary Contractor	Contractor Phone
Group: Building Permit Addition/Remodel									
2016071	7/26/2016	Tom and Janet Trigg	617 S CENTENNIAL	Building Permit Addition/Remodel	Addition on South side of House	43,500	\$50.00	Nixon Construction	217-841-0846
						43,500	\$50.00		
Group Total: 1									
Group: Building Permit Shed									
2016067	7/19/2016	Donald Wilding	2000 SPRUCE LN	Building Permit Shed	New Shed.	2,525		Countryside Barns Inc.	8004674614
						2,525			
Group Total: 1									
Group: Building Permit Other Accessory Building									
2016064	7/14/2016	First Baptist Church	414 E LIVINGSTON	Building Permit Other Accessory Building	New Pavilion	3,000	\$50.00		
						3,000	\$50.00		
Group Total: 1									
Group: Deck/Patio Permit									
2016066	7/19/2016	Amber and Nathan Goebel	455 N ELM BLVD	Deck/Patio Permit	New Deck on front and south side of the house.	1,500	\$50.00		
2016068	7/19/2016	Brian and Shirley Merrill	6 TURTLE CREEK RD	Deck/Patio Permit	New Patio	2,600	\$50.00	Jess Concrete	
						4,100	\$100.00		
Group Total: 2									
Group: Demo Permit									
2016069	7/22/2016	Mennenga Construction		Demo Permit		11,000	\$25.00		
						11,000	\$25.00		
Group Total: 1									
Group: Fence Permit									
2016070	7/26/2016	Thomas Reed	2002 SPRUCE LN	Fence Permit	New Fence	18,000	\$50.00		
2016065	7/19/2016	Mitch Birkey	401 CRESTVIEW DR	Fence Permit	New Fence	3,384	\$50.00	SK Home Improvements	217-398-4812
						21,384	\$100.00		
Group Total: 2									
						85,509	\$325.00		

Total Records: 8

8/2/2016

MONTICELLO CITY COUNCIL

Regular Council Meeting

July 11, 2016

Mayor Stoner led the Council in the Pledge of Allegiance followed by Pastoral Prayer given by Paul Spangler – First Presbyterian Church.

ROLL CALL: Present: Joe Brown, Seth Melton, Wendall Brock, Tom Reed
Lyle Murdock, Tim Hayes, Cochran Keating
Absent: John Miller
Also Present: Mayor Stoner, Bob Mahrt, City Administrator

PUBLIC PARTICIPATION: NONE

CONSENT AGENDA:

- a) Claims Report - Claims dated June 28, 2016 through July 11, 2016
- b) Meeting Minutes: City Council Meeting Minutes June 13, 2016, City Council Meeting Minutes June 27, 2016

A motion was made by Alderman Brock and seconded by Alderman Hayes to approve the Consent Agenda items. A voice vote was taken and the motion carried with all present voting yes.

MAYORS REPORT:

Mayor Stoner reported that the next CIMOA meeting will be in Gibson City at the German Restaurant on July 21, 2016, and council members wanting to attend need to RSVP very soon.

OLD BUSINESS: NONE

NEW BUSINESS:

Annual Audit Report Presentation – May, Cocagne & King -Steve Grohne

Steve Grohne reported to the council that this audit was for a period of twelve months. He thanked the council and the city staff for great cooperation during the audit process. It was reported that the Police Pension fund is now 34% funded with a 2% increase each year. Alderman Brown stated that the Police Pension Fund would be 100% funded in 33 years and all the present Police Officers would be retired. Alderman Brown feels a larger increase should be taken each year. There were only two findings that could have made the audit more successful and they were,

1. **Financial Reporting:** As is common in small governments, the City has chosen to not employ personnel, or hire outside consultants, with the qualifications and training needed to prepare its financial statements, complete with notes, in accordance with the modified cash basis of accounting. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charges with governance. Audit firm considers the following deficiency in internal control to be a significant deficiency.
2. **Account and Fund Classification of Expenses:** During the audit it was found that expenses related to the Viobin sanitary/sewer replacement project had been split between multiple expense accounts in the General and Sewer funds in an effort to remain within set budget levels. This was discussed with management and adjusting journal entries were made in order to properly show these expenses in the correct fund and within the correct accounts.

Appoint Bob Mahrt FOIA officer for Administration

A motion was made by Alderman Keating and seconded by Alderman Melton to appoint Bob Mahrt FOIA Officer for Administration. A voice vote was taken and the motion carried with all present voting yes.

Resolution 2016-42 A Resolution Approving a Grant of License for the Appletree Subdivision.

Terry Summers, City Staff Representative was present to give an update on this Resolution. Summers stated that the city staff and Appletree HOA have been working together towards some acceptable subdivision entrance signage as well as location for the sign. The HOA attorney drafted a permanent easement and forwarded it to the City Attorney for review. The City of Monticello Attorney suggested that the City pursue a Grant of License allowing the sign to be installed within a certain location. Both parties have reviewed the Resolution and are in agreement with council approval. A motion was made by Alderman Reed and seconded by Alderman Murdock to approve Resolution 2016-42. A voice vote was taken and the motion carried with all present voting yes.

ALDERMAN'S REPORT:

Alderman Brown provided for the members of the council the meeting minutes of the Animal Control Ad Hoc Committee from June 22, 2016. The committee would like to see the city advertise the days that Decatur offers the spay and neuter days for \$12.00 and would also like to see the Journal Republican go back to having sponsors place an add about adopting a pet with the pet's picture in the paper. Brown also wanted to know what the budget was for the new phone system that was around \$12000.00. Mahrt let him know it was \$10,000.00.

Alderman Brock wanted to compliment public works on the Livingston Street project. Brock also wanted citizens to remind their neighbors to move their cars off the street when street work is being done on their streets. This would save people from having cars towed.

POLICE CHIEF'S REPORT:

Police Department and University of Illinois Extension will host a bike rodeo on July 30th at Washington School. Also August 5th, 2016 the Police Force will sponsor the Friday Night Movie on the square, titled The Force Awakens.

CITY ADMINISTRATOR'S REPORT:

Administrator Mahrt thanked Terry Summers for the great job on the Livingston Street project and Maura Metcalf on all the work getting the new phone system.

A motion was made by Alderman Hayes, and seconded by Alderman Murdock to adjourn the meeting at 7:39 p.m.

Respectfully Submitted by:

Pamela Harlan



**CITY COUNCIL
MEMORANDUM**

ITEM: Resolution to accept an agreement to perform the annual City of Monticello audit.	DEPARTMENT: City Administration
AGENDA SECTION: New Business	SUBMITTED BY: Bob Mahrt, City Administrator
ATTACHMENTS: () ORDINANCE (X) RESOLUTION (X) OTHER SUPPORTING DOCUMENTS	DATE: August 8, 2016

BACKGROUND:

The City of Monticello is required to annually appoint an auditor to conduct a thorough examination of the financial accounts of the City. The City has utilized the services of May, Cocagne & King, P.C. of Decatur, Illinois for a number of years. City Administration had recently requested the firm provide an agreement for audit services for the year ending December 31, 2016.

It is proposed that the City would continue its relationship with May, Cocagne & King, P.C. through FY 2016 for consistency on examination of the previous administration's prepared budget. It is intended that a Request For Proposals will be prepared in the coming year to solicit audit services for FY 2017 from regional CPA firms.

RECOMMENDED ACTION:

It is recommended that the City Council adopt a Resolution authorizing the Mayor to enter into an audit agreement with May, Cocagne & King, P.C. (A copy of the Resolution and Audit Agreement are attached for City Council review).

Resolution 2016-49

A Resolution to Accept an Agreement to Perform the Annual City of Monticello Audit

WHEREAS, the City of Monticello is required by law to have an annual external audit; and

WHEREAS the City of Monticello wishes to enter into an audit agreement (Exhibit "A" attached) with May, Cocagne, & King, P.C. to perform this audit for an anticipated fee of \$18,000;

NOW, THEREFORE BE IT RESOLVED as follows that the City Council of the City of Monticello does authorize the mayor to enter into the audit agreement (Exhibit "A") with May, Cocagne & King, P.C., as attached.

Passed by the City Council of the City of Monticello, Piatt County, Illinois this 8th day of August 2016, by the following roll-call vote:

AYES:

NAYES:

ABSENT:

Clerk of the City of Monticello,
Piatt County, Illinois

Approved by the Mayor of the City of Monticello, Piatt County, Illinois, this this 8th day of August 2016

Mayor of the City of Monticello,
Piatt County, Illinois

ATTEST:

Clerk of the City of Monticello,
Piatt County, Illinois

PUBLISHED this 9th day of August 2016.

CERTIFICATE OF PUBLICATION

I, Pamela Harlan, City Clerk of the City of Monticello, Piatt County, Illinois, do hereby certify that the foregoing "A Resolution to Accept an Agreement to Perform the Annual City of Monticello Audit" and attached is a true and correct copy of said Ordinance duly adopted and enacted by the City Council at its regular meeting on the 8th day of August 2016, by the following roll-call vote: ayes ; nays ; absent ____; and that the same was published by publication in pamphlet form on the 9th day of August 2016.

Dated this 9th day of August 2016.

City Clerk of the City of Monticello,
Piatt County, Illinois



May, Cocagne & King, P.C.

Certified Public Accountants and Consultants

1353 E. MOUND ROAD, SUITE 300 DECATUR, ILLINOIS 62526-9344 217/875-2655 FAX 217/875-1660

ANDREW D. THOMAS
HELGA J. TOWLER
WILLIAM R. MOSS
CATHERINE J. MANSUR
STEVEN R. GROHNE
MARK S. WOOD
CHRISTIE K. STINSON
CRAIG T. NEGANGARD
DAVID S. BROWN

July 18, 2016

Mayor and City Council
City of Monticello, Illinois
210 North Hamilton
Monticello, Illinois 61856

We are pleased to confirm our understanding of the services we are to provide the City of Monticello, Illinois for the year ended December 31, 2016. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City of Monticello, Illinois as of and for the year ended December 31, 2016.

We have also been engaged to report on supplementary information that accompanies the City of Monticello's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Budgetary Comparison Schedules
- 2) Schedule of Changes in the Net Pension Liability and Related Ratios
- 3) Schedule of Employer Contributions
- 4) Summary of Actuarial Methods and Assumptions Used in the calculation of the 2015 Contribution Rate
- 5) Schedule of Assessed Valuations and Taxes Extended and Collected
- 6) Schedule of Legal Debt Margin
- 7) Schedule of Construction in Progress and Capital Asset Additions

Audit Objective

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with the modified cash basis of accounting and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. Our audit will comply with and fulfill the requirements set forth in Illinois law applicable to an audit of an Illinois municipality. We will issue a written report upon completion of our audit of the City of Monticello's financial statements. Our report will be addressed to the honorable mayor and members of city council of the City of Monticello. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures - Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Monticello's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also prepare the financial statements of City of Monticello in conformity with the modified cash basis of accounting based on information provided by you. We will also prepare the State of Illinois Annual Financial Report (AFR) as well as a TIF District Summary report using information provided by you.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with the modified cash basis of accounting.

Management Responsibilities, continued

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with the modified cash basis of accounting. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with the modified cash basis of accounting; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with the modified cash basis of accounting; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We expect to begin our audit on approximately February 15, 2016 and to issue our reports no later than June 29, 2016. Steven R. Grohne is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs such as report reproduction, word processing, postage, travel, copies, telephone, etc. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Based on our preliminary estimates, the fee should approximate the amount shown on the attached fee schedule. This estimate is based on anticipated cooperation from your personnel, the completion of the items of Exhibit A, and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Please be assured that our fees will be commensurate with the time incurred and if the hours worked are less than our estimate you will be billed the lesser amount.

We appreciate the opportunity to be of service to the City of Monticello and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Yours truly,

MAY, COCAGNE & KING, P.C.



Steven R. Grohne

SRG:cl
Enclosure

RESPONSE:

This letter correctly sets forth the understanding of the City of Monticello.

Signature and Title

Date

City of Monticello

Exhibit A

December 31, 2016

Items to be completed prior to the beginning of fieldwork and returned to MCK:

- Please sign and return this engagement letter.

These items need to be completed and ready for the auditors prior-to fieldwork:

- Minutes from all city council meetings from January 1, 2016 through the date fieldwork begins. **(NOTE - Sending any minutes you have ahead of time, even before year end, would be great and will cut down on our actual fieldwork time.)**
- IMRF's GASB Statement Number 68 Footnote Disclosure Information for 2016 when available.
- Auditor's copy of the Annual Tax Levy Ordinance and Budgets for the fiscal year ending December 31, 2016. **(NOTE - Feel free to send these to MCK anytime as we can get the budget information entered in our system ahead of fieldwork.)**
- Auditor's copy of the General Ledger Trial Balance for the year ended December 31, 2016. **(If the trial balance is ready prior to the start of fieldwork, please send it to MCK ahead of time. That will allow us to enter the trial balance into our audit software and begin some of our audit planning procedures. If it is possible to get these December 31, 2016 account balances (i.e., no transactions) in an Excel spreadsheet format, which would be great as it would assist us in some of our preliminary and planning work.)**
- Access to the December 31, 2016 checking account bank reconciliations for all accounts as well as access to all bank statements. Also, in order to perform cutoff procedures on the cash accounts, we will need January 2017 bank statements.
- A listing of all investments (money markets and CDs) as of December 31, 2016, including the fund, the financial institution, interest rate, date of issue and maturity, interest paid during the year, and the December 31, 2016 balances.
- Payroll files including forms 941, IL-941 and UI-3/40, as well as any other available payroll information.

- Have available all other information that may be needed (receipts, invoices, etc.) as well as a complete general ledger.
- Worksheets related to the assets and activity of the Police Pension Fund for the year ended December 31, 2016, including the actuarial report from the Illinois Department of Insurance once available.
- Worksheets related to the assets and activity of the Police Pension Fund for the year ended December 31, 2016, including the actuarial report from the Illinois Department of Insurance once available.

MAXIMUM FEE SCHEDULE

City of Monticello

December 31, 2016

Audit of financial statements for the year
ended December 31, 2016.

\$ 18,000

Stipulations:

Our fees assume that all records of the City will be available for audit. This includes bank statements, canceled checks, accounting and general ledgers, meeting minutes, bylaws, and other necessary items. Also, the fee assumes that the general ledger is in balance and that all bank and accounts are reconciled on a monthly basis. The fee assumes that no significant changes in the City's accounting will occur to change the scope of the audit or reporting.



CITY COUNCIL MEETING MEMORANDUM

ITEM: 2016-50; Monticello Libation Area Ordinance	DEPARTMENT: City Administration
AGENDA SECTION: New Business	SUBMITTED BY: Callie Jo McFarland, Community Development Director
ATTACHMENTS: (X) Ordinance () OTHER SUPPORTING DOCUMENTS	DATE: August 5, 2016

BACKGROUND:

The annual Monticello Libation event will be held on Saturday, September 17th in downtown Monticello. As in the past, Monticello Main Street is requesting a libation area for their main stage event, so they may sell alcoholic beverages during the event as a fundraiser. The libation area is bordered by a pedestrian fence with the appropriate 2 means of ingress/egress, which will be manned by volunteers. The alcohol sales will be allowed from 5:30pm to 11:00pm, and "Over 21" wristbands will be required by those purchasing.

RECOMMENDED ACTION:

It is recommended that the city council discuss and vote on whether to approve or deny this ordinance request.

CITY OF MONTICELLO
PIATT COUNTY, ILLINOIS

ORDINANCE NO. 2016-50

“AN ORDINANCE AMENDING SECTION 111.031 OF TITLE XI CHAPTER 111,
“ALCOHOLIC LIQUOR”
OF THE CITY OF MONTICELLO MUNICIPAL CODE

PASSED BY THE
CITY COUNCIL
CITY OF MONTICELLO
THIS 8th DAY OF AUGUST, 2016

Published in pamphlet form by authority of the City Council of the City of Monticello, Piatt
County, Illinois, this 9TH day of August, 2016.

**CITY OF MONTICELLO
PIATT COUNTY, ILLINOIS**

ORDINANCE NO. 2016-50

“AN ORDINANCE AMENDING SECTION 111.031 OF TITLE XI CHAPTER 111,
“ALCOHOLIC LIQUOR”
OF THE CITY OF MONTICELLO MUNICIPAL CODE

WHEREAS, the organizers of the “The Monticellobration” (“Event”), a community and civic event to be held Saturday, September 17th, 2016, in downtown Monticello have approached the City Council, requesting that limited alcoholic liquor sales be permitted on a limited, defined portion of the downtown square during the said Event; and

WHEREAS, the City Council believes that such limited sales would be consistent with certain events scheduled to take place during the Event and that adequate regulations and protections can be put in place so that such sales will not detract from the enjoyment of the Event by all those in attendance; and

WHEREAS, the City Council is willing to allow limited liquor sales, as hereinafter provided, at the Monticellobration event to be held on Saturday, September 17th, 2016, but wishes to limit such authorization to that particular event on the particular date;

NOW THEREFORE, be it ordained by the City Council of the City of Monticello, Piatt County, Illinois as follows;

1. **Monticellobration License.** That the Local Liquor Control Commissioner may issue the following licenses, in addition to those authorized by TITLE XI CHAPTER 111 of the City’s Municipal Code, to-wit:

Monticellobration Liquor License. A Monticellobration License shall permit the licensee to sell beer at retail at the Monticellobration event on Saturday, September 17th, 2016, by the drink and not in package, for consumption only within the area specifically designated in such license (a general description of the area in which beer sales shall take place appears in the sketch attached hereto as “Exhibit A”). Monticellobration licenses may be issued only to existing Monticello liquor licensees or not-for-profit entities meeting the requirements stated below. Such licenses shall be limited to one (1) day,

Saturday, September 17th, 2016, and licensees shall sell beer only during the hours provided for below. No more than one (1) such license shall be issued and outstanding. Applicants for such licenses shall provide proof of insurance, both liability and dram shop, at the time of application, which shall be at least ten (10) days prior to the date of the Event. The Local Liquor Control Commissioner may impose reasonable conditions on the issuance of any Monticellobration License.

2. **License Fees.** That the Local Liquor Control Commissioner shall receive from each applicant for a Monticellobration Liquor License a license fee of \$25.00.

3. **Hours.** That beer may be sold by Monticellobration liquor licensee at the Monticellobration event on Saturday, September 17th, 2016, only between the hours of five thirty o'clock p.m. (5:30 p.m.) and eleven o'clock p.m. (11:00 p.m.).

4. **Dancing.** That dancing shall be permitted on the premises of liquor licensee for the Monticellobration event only in such areas approved and designated by the Local Liquor Control Commissioner and subject to such rules as he may impose.

5. **Consumption-Premises.** That notwithstanding the provisions of TITLE XI CHAPTER 111 of the City's Municipal Code, a person who is at least twenty-one (21) years of age shall be allowed to consume beer upon the street and sidewalk areas designated by the Local Liquor Control Commissioner as permitted alcohol consumption areas for the Monticellobration event to be held on Saturday, September 17th, 2016.

6. **Monticellobration Event Licensees.** Each person or entity to whom a Monticellobration Liquor License is issued, shall:

- (a) Use only paper or plastic glasses or cups to serve beer, which containers shall not be larger than sixteen (16) ounces in size;
- (b) Provide fencing or barricades around the liquor service area, as approved by the Local Liquor Commissioner, with at least two (2) means of ingress and egress;
- (c) Monitor each means of ingress and egress so as to provide adequate crowd control;
- (d) Prevent beer from being removed from the designated area by invitees or customers; and

- (e) Be exempted from the limitations of TITLE XI CHAPTER 111 of the City of Monticello's Municipal Code for the day of the Monticello celebration event.

The license holder shall, within twelve (12) hours after the time when alcohol sales must end, remove all refuse, litter, debris, garbage and the like from such licensee's licensed premises. Upon application, the twelve (12) hour period may be extended by the Liquor Commissioner for a definite period of time for good cause shown. Good cause shall include, but not be limited to natural disasters and extreme weather conditions. In the event that a license holder does not remove all refuse, litter, debris, garbage and the like in the twelve (12) hour period, or an extension thereof granted by the Liquor Commissioner as proved above, the City may, after two (2) hours notice to the licensee, remove all refuse, litter, debris, garbage and the like from the licensed premise. The notice to the licensee shall state that the failure of the licensee to remove all refuse, litter, debris, garbage and the like within said two (2) hour period as required by such notice shall be deemed to form a contract between the City and the licensee for payment of the cost of removal of the refuse, litter, debris, garbage and the like, which cost may be recovered by the City by filing of an ordinance violation complaint. Service of the notice on the license holder shall be by personal service, except that if personal service cannot be made upon diligent inquiry, service may be had by posting the notice at the premises. The failure of the licensee to remove all refuse, litter, debris and garbage and the like within the aforesaid twelve (12) hour period, or any extensions granted by the Liquor Control Commissioner, shall constitute a violation of TITLE XI CHAPTER 111 of the City of Monticello Municipal Code for which the licensee may be fined thereunder.

7. Amendment. That the provisions of this Ordinance shall constitute an amendment to TITLE XI CHAPTER 111 of the City of Monticello Municipal Code. Should there be any conflicts between the provisions of said TITLE XI CHAPTER 111 and this Ordinance, the provisions of this Ordinance shall prevail and supersede.

8. Effective Date. This Ordinance shall be effective forthwith upon its adoption. This Ordinance shall be published in pamphlet form by the City Clerk.

Passed by the City Council of the City of Monticello, Piatt County, Illinois, this 8th day of August, 2016, by the following roll-call vote:

AYES:

NAYS:

ABSENT:

Pamela Harlan, City Clerk of the City of
Monticello, Piatt County, Illinois

Approved by the Mayor of the City of Monticello this 8th day of August, 2016.

Larry Stoner, Mayor of the City of
Monticello, Piatt County, Illinois

ATTEST:

Pamela Harlan, City Clerk of the City of
Monticello, Piatt County, Illinois

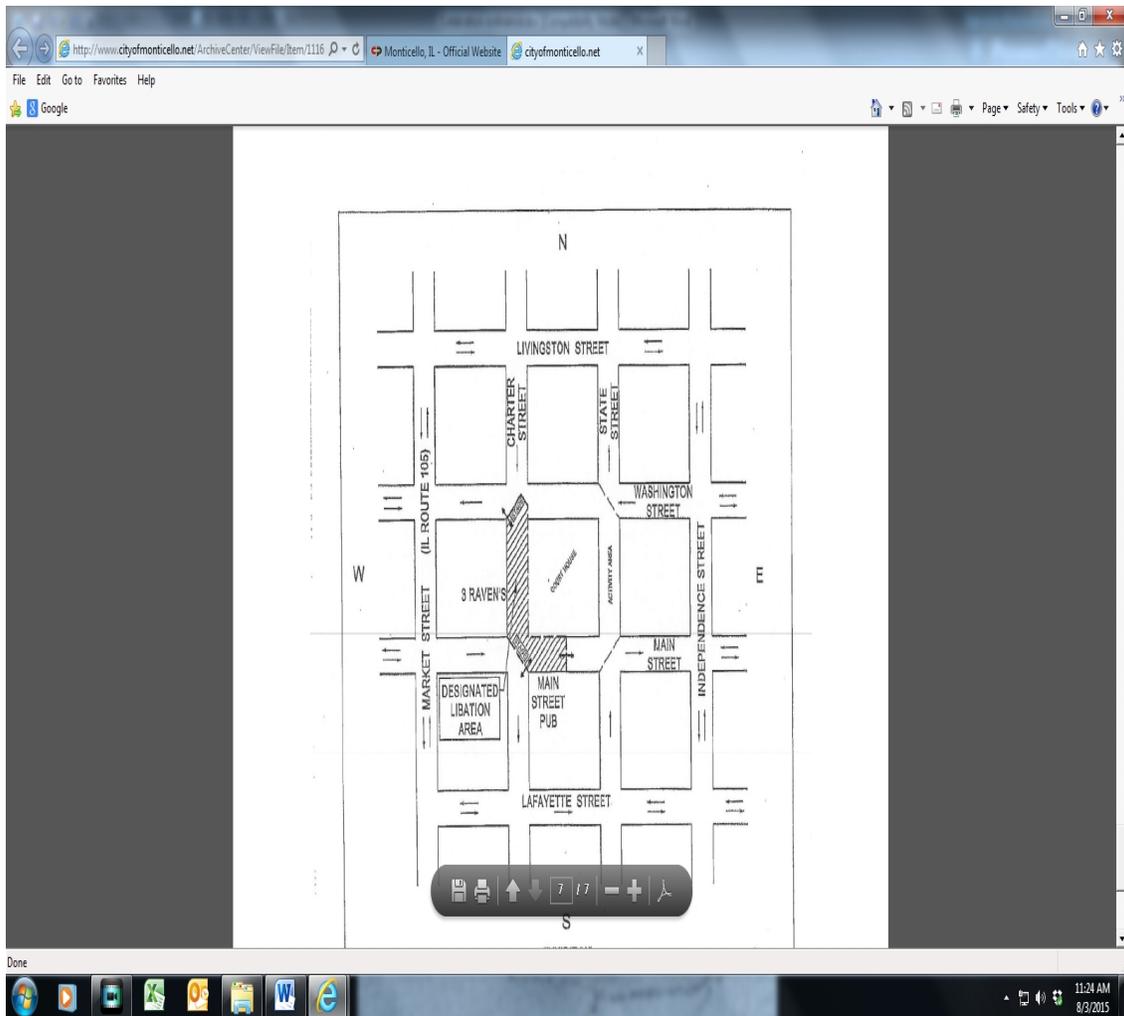
CERTIFICATE

I, Pamela Harlan, City Clerk of the City of Monticello, Piatt County, Illinois, do hereby certify that the foregoing and attached “AN ORDINANCE AMENDING SECTION 111.031 OF TITLE XI CHAPTER 111, “ALCOHOLIC LIQUOR” OF THE CITY OF MONTICELLO MUNICIPAL CODE)” is a true and correct copy of said Ordinance duly adopted and enacted by the City Council of the City of Monticello at its regular meeting on the 8th day of August, 2016, by the following roll-call vote: ayes ____; nays ____; absent ____ and that the same was published by publication in pamphlet form on the 9th day of August, 2016.

Dated this 8th day of August, 2016.

Pamela Harlan, City Clerk of the City of
Monticello, Piatt County, Illinois

“Exhibit A”





CITY COUNCIL MEMORANDUM

ITEM: City Administrator's Report.	DEPARTMENT: City Administration
AGENDA SECTION: City Administrator's Report.	SUBMITTED BY: Bob Mahrt, City Administrator
ATTACHMENTS: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> OTHER SUPPORTING DOCUMENTS	DATE: August 8, 2016

GENERAL ACTIVITIES:

- Boards/Commissions/Committee Activities:

Attended Joint Review Board meeting on Thursday, August 4, 2016.

Planning & Zoning Board meeting scheduled for August 15, 2016 with Public Hearings regarding a setback variance application for 816 East High Street (Summers) and fence height variance application for 119 East Bond (Sturner). In addition, discussion on pool fence regulations. Please contact the Community Development Director for additional information.

- General Office Activities:

Bid notice is out for 2016 Sewer Lining Project; Preliminary preparation on FY 2017 Budget; follow-up on Building Code administration Study Session item; and review of development proposals and CIP projects.