



STUDY SESSION AGENDA

1. Call Study Session To Order

2. Public Participation

This is an opportunity for the public to provide public comment to the Presiding Officer. Those wishing to speak are required to sign in prior to commencement of the meeting and must address the Council from the seat and table provided. The public comments must comply with Ordinance 2014-02 and be limited to 5 minutes or less.

3. Discussion Of Proposed Fiscal Year 2017 Budget

Mayor Stoner and City Council will discuss the Proposed Fiscal Year 2017 budget with City Staff.

Documents:

[SS MEMORANDUM \(FY 2017 BUDGET\).PDF](#)

4. Discussion Of Proposed 5 Year Capital Improvement Program

Documents:

[SS MEMORANDUM \(CIP 2017\).PDF](#)

5. City Council Study Session Adjournment



**CITY COUNCIL
STUDY SESSION
MEMORANDUM**

ITEM: Discussion on Proposed FY 2017 Budget.	DEPARTMENT: City Administration
AGENDA SECTION: Discussion Items	SUBMITTED BY: Bob Mahrt, City Administrator
ATTACHMENTS: () ORDINANCE () RESOLUTION (X) OTHER SUPPORTING DOCUMENTS	DATE: November 7, 2016 November 9, 2016

BACKGROUND:

The City Council is asked to consider the proposed FY 2017 Budget during the Budget Study Sessions held on November 7th and 9th. (A copy of the proposed FY 2017 Budget is attached for City Council review).

City Administration has completed the proposed FY 2017 Budget. The budget was prepared by City Administration with guidance from the City Council and recommendations from City Staff. City Department/Division Heads were provided budget documents on September 2, 2016, with a request to submit their budget requests to the HR/Accounting Manager by September 23, 2016. City Council Budget Committee meetings were held during the month of October to evaluate Departmental budgets and provide preliminary guidance on the FY 2017 Budget. (A copy of the updated Budget Approval Timeline is attached for City Council review).

It is anticipated that the review of the FY 2017 Budget will commence on November 7, 2016 with the General Fund and TIF Fund. On November 9, 2016, the City Council would continue the review of the Waterworks Fund, Sanitation Fund, MFT Fund, and the 2017 Capital Improvement Program. The City Council will also be asked to review the Five Year Capital Improvement Program on November 9, 2016.

RECOMMENDED ACTION:

It is recommended that the City Council review the proposed FY 2017 Budget.



**CITY COUNCIL
STUDY SESSION
MEMORANDUM**

ITEM: Discussion on Proposed Five Year Capital Improvement Program.	DEPARTMENT: City Administration
AGENDA SECTION: Discussion Items	SUBMITTED BY: Bob Mahrt, City Administrator
ATTACHMENTS: () ORDINANCE () RESOLUTION (X) OTHER SUPPORTING DOCUMENTS	DATE: November 7, 2016 November 9, 2016

BACKGROUND:

The City Council is asked to consider the proposed Five Year Capital Improvement Program (CIP) during the FY 2017 Budget Study Sessions. The CIP is intended to summarize all major capital expenditures anticipated over the next five years. The CIP is comprised of a project description, the anticipated financial requirements for the project, and the intended funding sources. A project qualifies for inclusion in the CIP, if it has a minimum value of \$5,000.00 and has a multiple-year useful life. Projects identified within the CIP are listed by funding sources including the General Fund, TIF Fund, Waterworks Fund, Sanitation Fund, and Motor Fuel Tax (MFT) Fund. (A copy of the CIP is attached for City Council review).

It should be understood that the CIP serves only as a budget planning tool for the City Council to appropriately allocate and/or prioritize available funds. It is anticipated that the Five Year Capital Improvement Program would be adopted by Resolution of City Council on December 12, 2016.

RECOMMENDED ACTION:

It is recommended that the City Council review the proposed Five Year Capital Improvement Program.