



## City Council Meeting Agenda

### 1. Call To Order, Pledge To The Flag, Roll Call

### 2. Public Participation

**Please note this meeting will be held in person, at the Livingston Center, 224 E Livingston, and will also have remote participation available.**

**In-Person Participation:** This is an opportunity for the public to provide public comment to the Presiding Officer. Those wishing to speak are required to sign in prior to commencement of the meeting and must address Council from the seat and table provided. The public comments must comply with Ordinance 2014-02 and be limited to 5 minutes or less

**Remote Participation:** This is an opportunity for the public to provide public comment to the Presiding Officer. The public comments must comply with Ordinance 2014-02 and be limited to 5 minutes or less. At this time, members of the public are able to attend public meetings by web conference, and to submit public comment by email, voicemail, or through web conference:

Email: [jep@cityofmonticello.net](mailto:jep@cityofmonticello.net)

Voicemail: 1-217-762-2583 Ext 22

**Please join my meeting from your computer, tablet or smartphone.**

[HTTPS://GLOBAL.GOTOMEETING.COM/JOIN/327185917](https://global.gotomeeting.com/join/327185917)

**You can also dial in using your phone.**

United States: +1 (646) 749-3122

**Access Code:** 327-185-917

### 3. Consent Agenda - Approval Of Documents And Action Items As Listed:

#### 3.1. Claims Report (Claims Dated January 10, 2023 Through January 23, 2023)

Documents:

4. **Mayor's Report**
5. **Old Business**
6. **New Business**
- 6.1. **Sangamon Valley CEO Class Presentation**
- 6.2. **Ordinance 2023-07: An Ordinance Amending Chapter 51 Of Title V Of The Municipal Code Of The City Of Monticello**

Documents:

[ORDINANCE 2023-07 MEMO CHAPTER 51 TITLE V WATER REGULATIONS AMENDMENT.PDF](#)  
[ORDINANCE 2023-07 CHAPTER 51 TITLE V WATER REGULATIONS AMENDMENT.PDF](#)

7. **Alderman's Reports**
8. **Police Chief's Report**
9. **City Administrator's Report**
10. **Closed Session**

**5 ILCS 120/2(c)(1) Appointment, Employment,  
Compensation, Discipline, Performance or  
Dismissal of Specific Employees**

11. **City Council Meeting Adjournment**

Report Criteria:

Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
<b>GENERAL FUND</b>				
<b>ADMINISTRATION</b>				
CARDMEMBER SERVICE	2023 CALENDARS/OFFICE SUPPLIES	640.79	.00	01-51164-00
INTEGRATED PEST MANAGEMENT	PEST CONTROL/MUN.BLDG	40.00	.00	01-51171-01
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	397.00	.00	01-51171-04
INTEGRATED PEST MANAGEMENT	PEST CONTROL LC	65.00	.00	01-51171-07
ANCEL GLINK P.C.	LEGAL FEES	1,658.88	.00	01-51172-01
BENEFIT PLANNING CONSULTANTS	HRA/COBRA COMPLIANCE	162.20	.00	01-51172-04
CONSOLIDATED COMMUNICATIONS	TELEPHONE SERVICE	127.70	.00	01-51173-00
TOUCHTONE COMMUNICATIONS	LONG DISTANCE	7.92	.00	01-51173-00
AMEREN IP	ELECTRIC/GAS	515.42	.00	01-51175-00
CONSTELLATION NEWENERGY INC.	GAS SERVICE	243.89	.00	01-51175-00
AMEREN IP	ELECTRIC/GAS	192.69	.00	01-51175-01
CONSTELLATION NEWENERGY INC.	GAS SERVICE	243.91	.00	01-51175-01
BURGESS & CLINE INC	PUBLIC OFFICIALS BOND	1,000.00	.00	01-51176-00
KIRBY MEDICAL CENTER	INTERVIEW LUNCHES	45.50	.00	01-51176-00
CARDMEMBER SERVICE	HOLIDAY PARTY	1,342.87	.00	01-51177-00
DOBBER'S GYM	RECURRING FEE	150.00	.00	01-51177-02
FITNESS PREMIER	RECURRING FEES	150.00	.00	01-51177-02
Total ADMINISTRATION:		6,983.77	.00	
<b>POLICE</b>				
RAY O'HERRON	UNIFORM - KEARNEY	329.92	.00	01-51334-00
CARDMEMBER SERVICE	MISC SUPPLIES	12.39	.00	01-51364-00
INTEGRATED PEST MANAGEMENT	PEST CONTROL POLICE	40.00	.00	01-51371-01
INTEGRATED PEST MANAGEMENT	PEST CONTROL POLICE GARAGE	75.00	.00	01-51371-01
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	207.00	.00	01-51371-04
FOLTZ & RUIPER	LEGAL FEES	2,242.00	.00	01-51372-01
INTERNATIONAL ASSOC OF CHIEFS OF POLICE	RENEWAL DUES	190.00	.00	01-51372-06
CONSOLIDATED COMMUNICATIONS	TELEPHONE SERVICE	121.46	.00	01-51373-00
FRONTIER	POLICE FAX	60.69	.00	01-51373-00
FRONTIER	TELEPHONE SERVICE	31.62	.00	01-51373-00
TOUCHTONE COMMUNICATIONS	LONG DISTANCE	7.91	.00	01-51373-00
AMEREN IP	ELECTRIC/GAS	599.48	.00	01-51375-00
CONSTELLATION NEWENERGY INC.	GAS SERVICE	452.33	.00	01-51375-00
MONTICELLO CITY UTILITY SERV	WATER/POIICE	38.30	.00	01-51375-00
MONTICELLO CITY UTILITY SERV	WATER/POIICE	13.86	.00	01-51375-00
INTERNATIONAL PUBLIC MGT ASSOC	POLICE TESTING	33.00	.00	01-51378-01
Total POLICE:		4,454.96	.00	
<b>FIRE</b>				
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	227.90	.00	01-51443-00
NIEMANN FOODS INC	FIRE SUPPLIES	152.97	.00	01-51443-00
INTERSTATE ALL BATTERY CTR	BATTERIES	97.75	.00	01-51443-01
WILLIAMS, COLTON	REIMB FOR FIRE SUPPLIES	23.35	.00	01-51443-01
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	28.00	.00	01-51471-04
IL FIREFIGHTERS ASSOC INC	ANNUAL DUES	125.00	.00	01-51472-04
CONSOLIDATED COMMUNICATIONS	TELEPHONE SERVICE	13.85	.00	01-51473-00
KOWNACKI, ADAM	REIMB FOR RESCUE EVENT MEAL	112.02	.00	01-51478-01
BROWNS TRUCK ACCESSORIES INC	FLOOR MATS FOR NEW SQUAD	353.00	.00	01-51480-07
RICK RIDINGS INC	2023 CHEVY SILVERADO	43,500.00	43,500.00	01-51480-07

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
Total FIRE:		44,633.84	43,500.00	
<b>PUBLIC WORKS</b>				
CARDMEMBER SERVICE	MISC SUPPLIES	75.96	.00	01-51543-00
TRACTOR SUPPLY	MISC SUPPLIES	688.88	.00	01-51543-00
PREMIER COOPERATIVE INC	FUEL	538.24	.00	01-51561-00
PREMIER COOPERATIVE INC	DIESEL FUEL	2,010.48	.00	01-51561-00
CARDMEMBER SERVICE	MISC SUPPLIES	78.71	.00	01-51564-00
SAM'S CLUB	PW SUPPLIES	72.12	.00	01-51564-00
TRACTOR SUPPLY	MISC PARTS	128.39	.00	01-51564-00
CARDMEMBER SERVICE	FIRST AID KITS	338.22	.00	01-51564-01
CARDMEMBER SERVICE	BEAUTIFICATION SUPPLIES	218.19	.00	01-51564-08
INTEGRATED PEST MANAGEMENT	PEST CONTROL - PW	48.00	.00	01-51571-01
INTEGRATED PEST MANAGEMENT	PEST CONTROL - PW	48.00	.00	01-51571-01
RT 48 INSPECTIONS LLC	INSPECTIONS	82.00	.00	01-51571-02
TRACTOR SUPPLY	MISC SUPPLIES/VEHICLE MAINT	196.96	.00	01-51571-02
CARDMEMBER SERVICE	MISC SUPPLIES	24.92	.00	01-51571-03
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	162.00	.00	01-51571-04
TRACTOR SUPPLY	MISC SUPPLIES	495.83	.00	01-51571-06
ILLINI CONTRACTORS SUPPLY INC	CONCRETE SUPPLIES	749.72	.00	01-51571-07
STETSON BUILDING PRODUCTS LLC	CONCRETE SUPPLIES	2,881.98	.00	01-51571-07
STETSON BUILDING PRODUCTS LLC	CONCRETE SUPPLIES	710.62	.00	01-51571-07
CONSOLIDATED COMMUNICATIONS	TELEPHONE SERVICE	41.55	.00	01-51573-00
AMEREN IP	ELECTRIC/GAS	1,934.85	.00	01-51575-00
MONTICELLO CITY UTILITY SERV	WATER/PW	25.34	.00	01-51575-00
MONTICELLO CITY UTILITY SERV	WATER/PW	13.86	.00	01-51575-00
MONTICELLO CITY UTILITY SERV	WATER/PW	65.70	.00	01-51575-00
MONTICELLO CITY UTILITY SERV	WATER/PW	13.86	.00	01-51575-00
AMEREN IP	ELECTRIC/GAS	5,576.11	.00	01-51575-02
AMEREN IP	ELECTRIC/GAS	93.40	.00	01-51575-03
CARDMEMBER SERVICE	ARBORIST TRAINING TB	169.86	.00	01-51577-00
Total PUBLIC WORKS:		17,483.75	.00	
<b>RECREATION</b>				
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	28.00	.00	01-51671-04
INTEGRATED PEST MANAGEMENT	PEST CONTROL - REC BLDG	85.00	.00	01-51671-08
FRONTIER	TELEPHONE SERVICE	42.48	.00	01-51673-02
CONSOLIDATED COMMUNICATIONS	TELEPHONE SERVICE	13.85	.00	01-51673-03
FRONTIER	TELEPHONE SERVICE	42.48	.00	01-51673-03
MONTICELLO CITY UTILITY SERV	WATER/RANGE	13.86	.00	01-51673-03
AMEREN IP	ELECTRIC/GAS	27.54	.00	01-51675-01
MONTICELLO CITY UTILITY SERV	WATER/L.C.	52.74	.00	01-51675-01
MONTICELLO CITY UTILITY SERV	WATER	13.86	.00	01-51675-01
AMEREN IP	ELECTRIC/GAS	54.45	.00	01-51675-02
AMEREN IP	ELECTRIC/GAS	103.51	.00	01-51675-03
INTEGRATED PEST MANAGEMENT	PEST CONTROL ALLERTON	85.00	.00	01-51675-03
AMEREN IP	ELECTRIC/GAS	99.34	.00	01-51675-04
CARDMEMBER SERVICE	ONLINE PAYMENTS	29.00	.00	01-51678-04
RICK RIDINGS INC	2023 CHEVY SILVERADO REC	42,500.00	42,500.00	01-51680-01
TRACTOR SUPPLY	REC TOOL BOX	399.99	.00	01-51680-01
Total RECREATION:		43,591.10	42,500.00	
<b>AQUATIC CENTER/POOL</b>				
INTEGRATED PEST MANAGEMENT	PEST CONTROL - AQUATIC CENTER	85.00	.00	01-51771-01
CONSOLIDATED COMMUNICATIONS	TELEPHONE SERVICE	13.85	.00	01-51773-00

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
AMEREN IP	ELECTRIC/GAS	83.97	.00	01-51775-00
CONSTELLATION NEWENERGY INC.	GAS SERVICE	49.21	.00	01-51775-00
MONTICELLO CITY UTILITY SERV	WATER/POOL	10.36	.00	01-51775-00
Total AQUATIC CENTER/POOL:		242.39	.00	
<b>CAPITAL IMPROVEMENTS DEPT</b>				
FIRST MID BANK & TRUST	PW CAMPUS LOAN PYMT	62,150.00	.00	01-51880-75
Total CAPITAL IMPROVEMENTS DEPT:		62,150.00	.00	
Total GENERAL FUND:		179,539.81	86,000.00	
<b>WATER WORKS</b>				
<b>WATER WORKS</b>				
BRENNTAG MID-SOUTH INC	CHLORINE	2,014.00	.00	02-52162-01
BRENNTAG MID-SOUTH INC	HYDRO ACID	357.85	.00	02-52162-03
WATER SOLUTIONS UNLIMITED	PHOSPHATE	1,342.61	.00	02-52162-04
BRENNTAG MID-SOUTH INC	HYDROGEN PEROXIDE	276.25	.00	02-52162-11
NIEMANN FOODS INC	WATER SUPPLIES	21.27	.00	02-52164-00
WELLS FARGO EQUIPMENT FINANCE	FOLDER/INSERTER	99.00	.00	02-52164-00
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	54.00	.00	02-52171-04
ALL SERVICE CONTRACTING CORP	CORE SAMPLING/METALS TESTING	3,338.00	.00	02-52171-05
U S A BLUE BOOK	STENNER PUMP	737.06	.00	02-52171-05
IMCO UTILITY SUPPLY CO	MISC SUPPLIES	505.80	.00	02-52171-08
IMCO UTILITY SUPPLY CO	WATER PARTS	560.00	.00	02-52171-08
IMCO UTILITY SUPPLY CO	WATER SUPPLIES	178.45	.00	02-52171-08
LAWSON PRODUCTS INC	WATER SUPPLIES	481.07	.00	02-52171-08
LAWSON PRODUCTS INC	MISC SUPPLIES	748.81	.00	02-52171-08
CARDMEMBER SERVICE	SHIPPING	57.39	.00	02-52172-05
PACE ANALYTICAL SERVICES LLC	WATER TESTING	140.00	.00	02-52172-05
PACE ANALYTICAL SERVICES LLC	WATER TESTING	18.00	.00	02-52172-05
CONSOLIDATED COMMUNICATIONS	TELEPHONE SERVICE	13.85	.00	02-52173-00
AMEREN IP	ELECTRIC/GAS	5,454.14	.00	02-52175-00
CONSTELLATION NEWENERGY INC.	GAS SERVICE	1,015.45	.00	02-52175-00
BADGER METER INC	CELLULAR SERVICE FOR METERS	375.58	.00	02-52180-03
Total WATER WORKS:		17,788.58	.00	
Total WATER WORKS:		17,788.58	.00	
<b>SANITATION</b>				
<b>SANITATION</b>				
WELLS FARGO EQUIPMENT FINANCE	FOLDER/INSERTER	99.00	.00	04-54764-00
TRACTOR SUPPLY	MISC SUPPLIES	825.57	.00	04-54771-02
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	54.00	.00	04-54771-05
CONSOLIDATED COMMUNICATIONS	TELEPHONE SERVICE	13.85	.00	04-54773-00
FRONTIER	TELEPHONE SERVICE	82.72	.00	04-54773-00
MONTICELLO CITY UTILITY SERV	WATER/WWTP	118.77	.00	04-54773-00
MONTICELLO CITY UTILITY SERV	WATER/WWTP	10.36	.00	04-54773-00
TOUCHTONE COMMUNICATIONS	LONG DISTANCE	7.92	.00	04-54773-00
AMEREN IP	ELECTRIC/GAS	8,549.98	.00	04-54775-00
BADGER METER INC	CELLULAR SERVICE FOR METERS	375.58	.00	04-54780-02
Total SANITATION:		10,137.75	.00	
Total SANITATION:		10,137.75	.00	

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Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
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Grand Totals: 207,466.14    86,000.00

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

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Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

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<b>ITEM:</b> Ordinance 2023-07 An Ordinance Amending Chapter 51 of Title V of the Municipal Code of the City of Monticello	<b>DEPARTMENT:</b> City Administration
<b>AGENDA SECTION:</b> New Business	<b>SUBMITTED BY:</b> Terry Summers, City Administrator
<b>ATTACHMENTS:</b> <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> OTHER SUPPORTING DOCUMENTS	<b>DATE:</b> January 18, 2023

**BACKGROUND:**

Ordinance 2023-07 corrects existing language found within this section of the municipal code and increases the deposit required from an applicant who does not own the property for which water service is being requested from \$75 to \$100. This ensures payment to the city for any outstanding water usage. The resident of the property shall be refunded any money not owed to the city for water used. It also increases the tap-in fee for a 1” service from \$750 to \$1,000 for new water services to cover the increasing costs of the meter and appurtenances provided by the city.

The rates provided in section 51.45 (A) reflect the rates beginning January 1, 2014 and not the 4% increases to date.

**RECOMMENDED ACTION:**

It is recommended that the City Council discuss and approve Ordinance 2023-07 as submitted.

CITY OF MONTICELLO  
PIATT COUNTY, ILLINOIS

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ORDINANCE NO. 2023-07

“AN ORDINANCE AMENDING CHAPTER 51 OF TITLE V  
OF THE MUNICIPAL CODE OF THE CITY OF MONTICELLO”

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ADOPTED BY THE  
CITY COUNCIL  
CITY OF MONTICELLO  
THIS 23<sup>rd</sup> DAY OF JANUARY 2023

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Published in pamphlet form by authority of the City Council of the City of Monticello, Piatt County, Illinois, this 23<sup>rd</sup> day of January, 2023.



**ORDINANCE NO. 2023 - 07**

**“AN ORDINANCE AMENDING CHAPTER 51 OF TITLE V  
OF THE CITY OF MONTICELLO MUNICIPAL CODE OF THE CITY OF  
MONTICELLO”**

WHEREAS, the City of Monticello owns and operates a potable water production and distribution system serving the community and expends public funds for the construction, operation and maintenance of the water system; and

WHEREAS, the City charges a fee for delivery of water, which fee is used by the City to defray the expenses of operating and maintaining the water system; and

WHEREAS, the City Council has the obligation to perform due diligence as it relates to the cost of operating said water system, and adjusting fees accordingly; and

NOW THEREFORE, BE IT ORDAINED, that Title V: “Public Works,” Chapter 51: “Water Regulations,” is hereby amended to read as follows:

Section 1. RECITALS. The foregoing recitals are incorporated as though fully set forth herein.

Section 2. CHAPTER AMENDED. Chapter 51 of Title V of the City of Monticello Code of Ordinances, titled “Water Regulations,” is hereby amended as follows (additions in **bold and underline**, deletions in ~~**bold and strikeout**~~):

§ 51.01 TURNING ON AND OFF.

No water from the city water supply shall be turned on or off for service into any premises by any person except city administration, city personnel, or having **prior** authorization from city personnel. In order to get water turned on for any reason other than lack of payment by the customer, there **may** be a \$10 turn-on charge. In order to get water turned off for any reason other than lack of payment by the customer, there **may** be a \$10 turn-off charge.

#### § 51.02 APPLICATION.

Applications for new or transferred water service shall be made online or in person at the Municipal Building. The application **for utility service** shall contain an agreement by the applicant to abide by and accept all of the provisions of this chapter governing the use of city water supply.

(Am. Ord. 2018-21, passed 5-14-2018)

#### § 51.03 DEPOSIT.

A deposit of **\$100** shall be made with each application where the property is not owned by the applicant, this sum to be retained by the city to ensure payment of all bills. When service to the applicant is discontinued permanently, this deposit, less any amount still owed to the city for water service, shall be refunded without interest. No deposit shall be required for any applicant who is the owner of the lot to be served.

(Am. Ord. 2008-59, passed 10-14-2008; Am. Ord. 2018-21, passed 5-14-2018)

#### § 51.04 RESALE.

No water shall be resold or distributed by the recipient thereof from the city water supply to any premises other than that for which application has been made and the meter installed, except in case of emergency, or by special agreement with the city council after presentation of written application.

#### § 51.16 REPAIRS.

(A) All repairs for service lines and plumbing systems of buildings shall be made by and at the expense of the owner of the premises served. The city shall be responsible for repairs from the city water main up to and including outside water meters, not to include the customer service water line and service water line connection (fitting) to the meter. The owner shall be responsible for all repairs beyond the outside water meter, to include the customer service water line connection (fitting) at the meter.

(B) For customers with inside water meters, the city shall be responsible for repairs from the city water main up to and including the curb stop, not to include the customer service water line and service water line connection (fitting) to the curb stop. The owner shall be responsible for all repairs beyond the curb stop, to include the customer service water line connection (fitting) at the curb stop.

#### § 51.17 EXCAVATIONS.

Excavations for installing service lines or repairing the same, which affect or include city property, shall be made in compliance with the provisions of the city ordinances relating to excavations in streets and regulations set by Illinois Department of Labor (OSHA).

#### § 51.18 SERVICE CONNECTION.

(A) No connection to a water main shall be made without a tap-in permit being issued by **city administration**. A 48-hour notice must be given to **city administration** at the Municipal Building before a tap is made.

(B) All such connections shall be made by a State of Illinois licensed plumber and under the supervision of city personnel.

(C) Before connection is made with the water distribution system, the premises to be served must be equipped with a meter properly installed, as referred to in § 51.31. Henceforth, water meters that serve more than one dwelling unit shall be prohibited in the city water system. No installation shall be covered or backfilled until it has been inspected by city personnel and found to be satisfactory.

(D) Anyone seeking water service shall be required to hook onto the nearest water main, as approved by city personnel and at the applicant's own expense.

#### § 51.19 CONNECTION FEES.

(A) There is a tap-in fee of **\$1,000** for the connection of a 1-inch water service and meter to the city's water distribution system. With the exception of new subdivisions approved after August 28, 2000, this fee will include all necessary parts and materials to complete the tap, excluding copper. For subdivisions approved after August 28, 2000, the tap-in procedure will be covered in the final plat. The user for whom this service is provided shall pay the water connection fee to City of Monticello at the Municipal Building, prior to the tap being made by a State of Illinois **licensed plumber**.

(B) The tap-in fee for any service in excess of 1-inch diameter shall be \$250, which does not include the cost of materials, parts, **or** installation. The user for whom this service is provided shall pay this fee to **City of Monticello** at the Municipal Building prior to the installation of parts and materials by a State of Illinois licensed plumber. However, the city shall perform all water taps. The water user (customer) shall pay for any additional parts required to complete the tapping operation. Plans and specifications must be approved by city personnel prior to installation. This installation shall meet standards specified by city administration.

#### METERS

### § 51.30 METERS REQUIRED.

All premises using the city water supply must be equipped with an adequate water meter sized and furnished by the city, but paid for by the **property owner.. No meter smaller than 1-inch diameter shall be permitted.**

### § 51.31 INSTALLATION.

Meters shall be installed in a location that is approved by city personnel. Water meters and water meter pits shall be installed as per the Manual of Practice, Standard Detail 8.08K and Standard Detail 8.08L. Water meters, water meter pits, water valves, fire hydrants, and all other related items shall not be obstructed by landscaping, buildings, vehicles, or any other materials preventing access at any time.

### § 51.32 READINGS.

**Meter reads will be obtained by city personnel at a frequency required to perform monthly utility billing.** If weather or other natural causes prohibit the reading of meters, an estimated reading will be made based upon the previous **two** months. In cases of meters needing repair or replacement, city personnel shall estimate water usage based on the sewer average or the previous two months' water usage if sewer average is not **available** .

### § 51.33 TESTING METERS.

(A) All municipal water meters shall be tested upon the complaint of the consumer **and** payment of a fee of \$30. The test shall be performed by city personnel or a city-approved agency. If the meter test results indicate the meter is registering an amount of water in excess of the actual amount of water being used by the water consumer, the meter will be replaced and the \$30 fee shall be refunded to the consumer. If the test indicates the meter is accurate, the fee shall not be refunded and the subject meter shall be reinstalled.

(B) All meters 2 inches and larger shall be tested, and if necessary, repaired or replaced, by city personnel or city approved agency at the consumer's expense every 5 years. The consumer's expense shall consist of an amount equal to the amount charged to the City of Monticello, by the company designated by the city to perform the test and/or meter replacement.

## RATES AND CHARGES

### § 51.45 RATES.

All property which has a connection with the city water system shall pay the following charges:

(A) For all property within the corporate limits of the City of Monticello, Illinois, the water rates shall be as follows:

No. of Units	Charge
No. of Units	
Charge	
0 units	\$7.28
1 unit	\$8.32
2 units	\$10.40
3 units	\$13.52
4 thru 20 units	\$13.52 for first 3 units, plus \$2.08 per additional unit
21 or more units	\$48.88 for first 20 units, plus \$1.82 per additional unit

NOTE:

One unit equals 748 gallons

(B) The water rates set forth in division (A) hereof shall be increased by 4% for all bills rendered after January 1, 2014, and by an additional 4% each January 1 thereafter.

(C) For all water users outside the limits of the City of Monticello, Illinois, the rate shall be **two** times the city rate.

(Ord. 2007-57, passed 10-22-2007; Am. Ord. 2013-66, passed 12-9-2013)

#### § 51.46 BILLS.

Water and sewer users shall be billed every month for their usage. Bills are due and payable 15 days after the billing date. A penalty of 10% shall be added to all bills not paid within this 15-day period. The return of any check **or electronic debit** due to insufficient funds **or changes in account** will result in a penalty of \$30.

(Am. Ord. 2018-21, passed 5-14-2018)

#### § 51.47 DISCONNECTION FOR NON-PAYMENT.

(A) It is the policy of the city to discontinue utility service to customers by reason of nonpayment of bills only after **written** notice and a meaningful opportunity to be heard on disputed bills. The city's application for utility service and all bills shall contain, in addition to the address and telephone number of the utility billing office, clearly visible and easily readable provisions to the effect:

- (1) That all bills are due and payable on or before the date set forth on the bill;

(2) That if any bill is not paid by or before that date, a second bill will be mailed containing a cut-off notice **stating** that if the bill is not paid within 10 days of the mailing of the second bill, service will be discontinued for nonpayment; and

(3) That any customer disputing the correctness of his or her bill shall have a right to a hearing at which time he or she may be represented in person and by counsel or any other person of his or her choosing and may present orally or in writing his or her complaint and contentions to the **City Administrator**. Any dispute must be made **at least** 48 hours **prior to** the disconnection date. If necessary, this official shall be authorized to order that the customer's service not be discontinued and shall have the authority to make a final determination of the customer's complaint. The customer will be notified as to the determination via a door hanger placed on the front door prior to the disconnection date or where necessary, will be given a new disconnection date of 10:00 a.m. on the date after the hanger is placed on the front door.

(B) Upon written request, at the discretion of the city official in charge of utility billing, an additional 10 days can be allowed for payment of all delinquent charges and penalties. In the absence of payment of the bill rendered or resort to the hearing procedure provided herein, service will be discontinued at the time specified, but in no event until the charges have been due and unpaid for at least 30 days.

(C) When it becomes necessary for the city to discontinue utility service to a customer for nonpayment of bills, service will be reinstated only after all bills for service then due have been paid, along with a shut off charge in the sum of \$50.

(D) The charges or rates as fixed by this section are liens upon the real estate to or for which the water is supplied, and whenever the charges become delinquent, as provided herein, they may be collected either by foreclosure of the lien or by suit against the owner and/or user of the real estate, in accordance with the statutes of the State of Illinois. Notice of delinquencies shall be given to each owner prior to the filing of any such lien.

(Am. Ord. 2008-59, passed 10-14-2008)

#### § 51.48 LEAK ADJUSTMENTS.

The City of Monticello will not adjust for any leak, unless the leak is on an underground service line, and the customer repairs the leak within **seven** calendar days of notification. The customer must provide verification of the repair of an underground leak. Once the city verifies the underground leak has been repaired, the city will make a **billing** adjustment. The leak adjustment will **credit the customer for half of the billed water amount and the difference between the billed sewer amount and the customer's sewer average** . No leak adjustments will be given for any leak above ground. Only **one** leak adjustment will be allowed per account per year, **unless special circumstances warrant an exception which may only be granted at the discretion of the city administrator whose determination shall be final**. The year consists of the 12-month period from the date of the leak adjustment.

(Am. Ord. 2018-21, passed 5-14-2018)

## BACKFLOW PREVENTION

### § 51.60 BACKFLOW PREVENTION.

All plumbing installed within the City of Monticello shall be installed in accordance with Illinois Plumbing Code, 77 I.A.C. § 890. If, in accordance with the Illinois Plumbing Code or in the judgment of the **City Administrator** or his or her authorized agent, an approved backflow prevention device is necessary for the safety of the public water supply system, the **City Administrator** or his or her authorized agent will give notice to the water customer to install such an approved device immediately. The water customer shall, at his or her own expense, install an approved device at a location and in a manner in accordance with Illinois Plumbing Code and all applicable local regulations, and shall have inspections and tests made of the approved devices upon installation as required by Illinois Plumbing Code and local regulations.

### § 51.61 CROSS-CONNECTION.

No person, firm, or corporation shall establish **or maintain**, or permit to be established or maintained any connection whereby a private, auxiliary, or emergency water supply other than the regular public water supply of the City of Monticello can enter the supply or distribution system of said municipality, unless the private, auxiliary, or emergency water supply and the method of connection and use of that supply shall have been approved by the **City Administrator** or his or her authorized agent and the Illinois Environmental Protection Agency.

Penalty, see § 51.99

### § 51.62 SURVEYS.

It shall be the duty of the **City Administrator** or his or her authorized agent to cause surveys and investigations to be made of industrial and other properties served by the public water supply to determine whether actual or potential hazards to the public water supply may exist. These surveys and investigations shall be made a matter of public record and shall be repeated at least every **two** years, or as often as the **City Administrator** or his or her authorized agent shall deem necessary. Records of the surveys shall be maintained and available for review for a period of at least **five** years.

### § 51.63 RIGHT TO ENTER.

The approved cross-connection control device inspector shall have the right to enter at any reasonable time any property served by a connection to the public water supply or distribution system of the city for the purpose of verifying the presence or absence of cross-connections, and the **City Administrator** or his or her authorized agent shall have the right to enter at any reasonable time any property served by a connection to the public water supply or distribution system of the city for the purpose of verifying information submitted by the customer regarding the required cross-connection control inspection. On demand, the owner, lessees, or occupants of any property so served shall furnish to the **City Administrator** or his or her authorized agent any information which he or she may request regarding the piping system or systems or water use on the property. The refusal of this information when demanded shall, within the discretion of the **City Administrator** or his or her authorized agent, be deemed evidence of the presence of improper connections as provided in this chapter.

#### § 51.64 DISCONNECTION.

The **City Administrator** is hereby authorized and directed to discontinue, after reasonable notice to the occupant thereof, the water service to any property wherein any connection in violation of the provisions of this chapter is known to exist, and to take any other precautionary measures as he or she may deem necessary to eliminate any danger of contamination of the public water supply distribution system. Water service to the property shall not be restored until the conditions have been eliminated or corrected in compliance with the provisions of this chapter and until a reconnection fee of \$100 is paid to the City of Monticello. Immediate disconnection with verbal notice can be affected when the **City Administrator** or his or her authorized agent is assured that imminent danger of harmful contamination of the public water supply system exists. This action shall be followed by written notification of the cause of disconnection. Immediate disconnection without notice to any party can be affected to prevent actual or anticipated contamination or pollution of the public water supply, provided that, in the reasonable opinion of the **City Administrator**, his or her authorized agent, or the Illinois Environmental Protection Agency, that action is required to prevent actual or potential contamination or pollution of the public water supply. Neither the City of Monticello, the **City Administrator**, or its agents or assigns shall be liable to any customer for any injury, damages, or lost revenues which may result from termination of the customer's water supply in accordance with the terms of this chapter, whether or not the termination was with or without notice.

#### § 51.66 CROSS-CONNECTION REGULATIONS; ADOPTED.

The Municipal Water Regulations on Cross-Connection Control promulgated by the Illinois Environmental Protection Agency are hereby adopted in their entirety. One copy of these Regulations is attached to the ordinance establishing this chapter as Exhibit A; an additional **three** copies of the regulations are on file with the Monticello City Clerk.

#### § 51.99 PENALTY.



Any person or entity who shall violate any of the provisions of this chapter shall be fined no less than \$25 **and no** more than \$750 for each offense. Each day that a violation is allowed to exist shall constitute a separate offense.

BE IT FURTHER ORDAINED that this ordinance shall take effect from and after its passage, approval and publication according to law.

PASSED this 23<sup>rd</sup> day of January, 2023

AYES:

NAYS:

ABSTAIN:

APPROVED by me this 23<sup>rd</sup> day of January, 2023

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Mayor

ATTEST:

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City Clerk