



## City Council Meeting Agenda

### 1. Call To Order, Pledge To The Flag, Roll Call

### 2. Public Participation

**Please note this meeting will be held in person, at the Livingston Center, 224 E Livingston, and will also have remote participation available. If attending in person, a face covering is required.**

**In-Person Participation:** This is an opportunity for the public to provide public comment to the Presiding Officer. Those wishing to speak are required to sign in prior to commencement of the meeting and must address Council from the seat and table provided. The public comments must comply with Ordinance 2014-02 and be limited to 5 minutes or less

**Remote Participation:** This is an opportunity for the public to provide public comment to the Presiding Officer. The public comments must comply with Ordinance 2014-02 and be limited to 5 minutes or less. At this time, members of the public are able to attend public meetings by web conference, and to submit public comment by email, voicemail, or through web conference:

Email: [jep@cityofmonticello.net](mailto:jep@cityofmonticello.net)  
Voicemail: 1-217-762-2583 Ext 22  
City of Monticello City Council Meeting  
Mon, Jul 12, 2021 7:00 PM - 9:00 PM (CDT)

**Please join my meeting from your computer, tablet or smartphone.**

[HTTPS://GLOBAL.GOTOMEETING.COM/JOIN/643144853](https://global.gotomeeting.com/join/643144853)

**You can also dial in using your phone.**

United States: +1 (312) 757-3121

**Access Code:** 643-144-853

### 3. Consent Agenda - Approval Of Documents And Action Items As Listed:

**3.1. Claims Report (Claims Dated June 29, 2021 Through July 12, 2021)**

Documents:

[CLAIMS 6.29.2021 THROUGH 07.12.2021.PDF](#)

**3.2. City Council Meeting Minutes - June 28, 2021**

Documents:

[CITY COUNCIL MINUTES 6.28.2021.PDF](#)

**3.3. Treasurer's Report - May 2021**

Documents:

[TREASURERS REPORT - MAY 2021.PDF](#)

**3.4. Permit Report - June 2021**

Documents:

[JUNE PERMIT REPORT.PDF](#)

**3.5. Fire Report - June 2021**

Documents:

[FIRE MONTHLY REPORT JUNE 2021.PDF](#)

**3.6. Police Report - June 2021**

Documents:

[POLICE MONTHLY REPORT JUNE 2021.PDF](#)

**4. Mayor's Report**

**5. Old Business**

**6. New Business**

**6.1. Resolution 2021-41: A Resolution Declaring Lot 402 Of Appletree Fourth Subdivision And The Recreational Improvements Thereto As Oberheim Park**

Documents:

[RESOLUTION 2021-41 MEMO OBERHEIM PARK.PDF](#)  
[RESOLUTION 2021-41 NAMING OBERHEIM PARK.PDF](#)

**6.2. Resolution 2021-42: A Resolution Regarding The Oberheim Park Development Fund**

Documents:

[RESOLUTION 2021-42 MEMO OBERHEIM PARK DEVELOPMENT FUND.PDF](#)  
[RESOLUTION 2021-42 OBERHEIM PARK DEVELOPMENT FUND.PDF](#)

**6.3. Resolution 2021-43: A Resolution Amending The Rules For Meetings Of The City Council**

Documents:

[RESOLUTION 2021-43 MEMO AMENDING CITY COUNCIL RULES.PDF](#)  
[RESOLUTION 2021-43 AMENDING CITY COUNCIL RULES.PDF](#)

- 7. Aldermen's/Alderwomen's Report**
- 8. Police Chief's Report**
- 9. Fire Chief's Report**
- 10. City Administrator's Report**
- 11. City Council Meeting Adjournment**

Report Criteria:

Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
<b>GENERAL FUND</b>				
<b>ADMINISTRATION</b>				
MAURA METCALF	CELL PHONE REIMBURSEMENT	150.00	.00	01-51134-00
U.S. BANK EQUIPMENT FINANCE	ADMIN COPIER LEASE	368.41	.00	01-51144-00
WEX BANK	FUEL	295.63	.00	01-51161-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	11.52	.00	01-51164-00
OFFICE DEPOT	OFFICE SUPPLIES	74.79	.00	01-51164-00
CINTAS	ADMIN MATS	85.65	.00	01-51171-01
INTEGRATED PEST MANAGEMENT	PEST CONTROL/MUN.BLDG	40.00	.00	01-51171-01
DOBSON AUTOMOTIVE INC	VEHC MAINT	156.20	.00	01-51171-02
MONTICELLO TRUE VALUE	MISC SUPPLIES	71.91	.00	01-51171-02
WALKER TIRE & EXHAUST	TIRES	604.32	.00	01-51171-02
AREA-WIDE TECHNOLOGIES	COMPUTER SUPPORT	55.00	.00	01-51171-03
AREA-WIDE TECHNOLOGIES	PATCH FOR MICOSFOT EXCHANGE	247.50	.00	01-51171-03
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	951.91	.00	01-51171-04
INTEGRATED PEST MANAGEMENT	PEST CONTROL LC	65.00	.00	01-51171-07
PIATT CO CLERK & RECORDER	RECORDING FEES	340.00	.00	01-51172-01
HAYES CONSTRUCTION	FLAG REPLACEMENTS	175.00	.00	01-51172-04
NEWS GAZETTE	ANNUAL TREASURERS REPORT	290.40	.00	01-51172-04
TOUCHTONE COMMUNICATIONS	LONG DISTANCE	5.94	.00	01-51173-00
AMEREN IP	ELECTRICITY/GAS	376.17	.00	01-51175-00
AMEREN IP	ELECTRIC/GAS	153.86	.00	01-51175-01
MONTICELLO TOURISM	ANNUAL SUPPORT	9,750.00	.00	01-51178-10
MONTICELLO CHAMBER OF COMMERCE	ANNUAL SUPPORT	6,250.00	.00	01-51178-11
MONTICELLO MAIN STREET	ANNUAL SUPPORT	10,000.00	.00	01-51178-12
Total ADMINISTRATION:		30,519.21	.00	
<b>POLICE</b>				
WEX BANK	FUEL	998.14	.00	01-51361-00
INTEGRATED PEST MANAGEMENT	PEST CONTROL POLICE	40.00	.00	01-51371-01
DOBSON AUTOMOTIVE INC	VEHC MAINT	255.19	.00	01-51371-02
MONTICELLO TRUE VALUE	MISC SUPPLIES	7.49	.00	01-51371-02
U.S. BANK EQUIPMENT FINANCE	POLICE COPIER LEASE	225.67	.00	01-51371-02
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	2.00	.00	01-51371-03
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	361.15	.00	01-51371-04
TOUCHTONE COMMUNICATIONS	LONG DISTANCE	5.92	.00	01-51373-00
TECHNOLOGY MGMT REVOLVING FUND	IWIN	398.43	.00	01-51374-00
AMEREN IP	ELECTRIC/GAS	458.14	.00	01-51375-00
Total POLICE:		2,752.13	.00	
<b>FIRE</b>				
MONTICELLO TRUE VALUE	MISC SUPPLIES	17.65	.00	01-51443-00
WEX BANK	FUEL	228.15	.00	01-51461-00
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	82.50	.00	01-51471-04
AIR ONE EQUIPMENT INC	MISC SUPPLIES	285.00	.00	01-51480-06
MES-ILLINOIS	FIRE SUPPLIES	1,125.81	.00	01-51480-06
Total FIRE:		1,739.11	.00	
<b>PUBLIC WORKS</b>				
CINTAS	PW UNIFORMS	186.70	.00	01-51534-00
DOBSON AUTOMOTIVE INC	SUPPLIES	64.99	.00	01-51543-00

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
MONTICELLO TRUE VALUE	MISC SUPPLIES	4.49	.00	01-51543-00
WEX BANK	FUEL	3,453.56	.00	01-51561-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	55.00	.00	01-51564-00
TRACTOR SUPPLY	MISC SUPPLIES	881.70	.00	01-51564-00
HEDGE TO EDGE INC	MULCH	630.00	.00	01-51564-08
MONTICELLO TRUE VALUE	MISC SUPPLIES	142.22	.00	01-51564-08
CINTAS	PW MATS/SUPPLIES	74.20	.00	01-51571-01
ILLINI OVERHEAD DOOR	GARAGE DOOR REP	325.00	.00	01-51571-01
MENARDS-CHAMPAIGN	MISC SUPPLIES	85.64	.00	01-51571-01
MONTICELLO TRUE VALUE	MISC SUPPLIES	14.35	.00	01-51571-01
R P LUMBER CO INC	MISC SUPPLIES	93.19	.00	01-51571-01
DOBSON AUTOMOTIVE INC	VEHC MAINT	228.54	.00	01-51571-02
LAWSON PRODUCTS INC	VEHICLE MAINTENANCE	339.23	.00	01-51571-02
MONTICELLO TRUE VALUE	MISC SUPPLIES	5.00	.00	01-51571-02
TRACTOR SUPPLY	MISC SUPPLIES	104.29	.00	01-51571-02
AREA-WIDE TECHNOLOGIES	COMPUTER SUPPORT	137.50	.00	01-51571-03
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	82.50	.00	01-51571-04
DUNN COMPANY	COLD PATCH	969.95	.00	01-51571-06
R P LUMBER CO INC	MISC SUPPLIES	320.67	.00	01-51571-06
RAHN EQUIPMENT CO	MISC SUPPLIES	492.27	.00	01-51571-06
ROGERS TRUCKING	STOCKPILE	2,234.28	.00	01-51571-06
LEE ENTERPRISES - CENTRAL ILLINOIS	LABORER POSTING	409.00	.00	01-51572-04
JL HELMUTH LLC	TREE REMOVAL	1,300.00	.00	01-51572-05
JL HELMUTH LLC	TREE REMOVAL	1,300.00	.00	01-51572-05
PDC/AREA COMPANIES	MUNICIPAL WASTE	608.06	.00	01-51572-07
AMEREN IP	ELECTRIC/GAS	662.05	.00	01-51575-00
AMEREN IP	ELECTRIC/GAS	3,791.06	.00	01-51575-02
AMEREN IP	ELECTRIC/GAS	40.37	.00	01-51575-03
Total PUBLIC WORKS:		19,035.81	.00	
<b>RECREATION</b>				
CINTAS	REC UNIFORMS	29.50	.00	01-51634-00
WEX BANK	FUEL	167.20	.00	01-51661-00
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	82.50	.00	01-51671-04
AMEREN IP	ELECTRIC/GAS	42.99	.00	01-51675-01
AMEREN IP	ELECTRIC/GAS	248.39	.00	01-51675-02
AMEREN IP	ELECTRIC/GAS	112.82	.00	01-51675-03
AMEREN IP	ELECTRIC/GAS	179.08	.00	01-51675-04
Total RECREATION:		862.48	.00	
<b>AQUATIC CENTER/POOL</b>				
HAWKINS INC	POOL CHEMICALS	965.01	.00	01-51762-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	67.38	.00	01-51771-01
AMEREN IP	ELECTRIC/GAS	67.77	.00	01-51775-00
CONSTELLATION NEWENERGY INC.	ELECTRIC/GAS	722.41	.00	01-51775-00
MONTICELLO TRUE VALUE	MISC SUPPLIES	10.78	.00	01-51778-01
Total AQUATIC CENTER/POOL:		1,833.35	.00	
Total GENERAL FUND:		56,742.09	.00	
<b>WATER WORKS</b>				
<b>WATER WORKS</b>				
CINTAS	WW UNIFORMS	113.45	.00	02-52134-00
IMCO UTILITY SUPPLY CO	WATER SUPPLIES	965.00	.00	02-52143-00
WEX BANK	FUEL	593.21	.00	02-52161-00

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
BRENNTAG MID-SOUTH INC	CHLORINE	861.36	.00	02-52162-01
COMPASS MINERALS AMERICA	SOFTENER SALT	2,882.41	.00	02-52162-02
COMPASS MINERALS AMERICA	SOFTENER SALT	2,902.50	.00	02-52162-02
BRENNTAG MID-SOUTH INC	HYDRO ACID	437.38	.00	02-52162-03
WATER SOLUTIONS UNLIMITED	PHOSPHATE	1,222.66	.00	02-52162-04
U S A BLUE BOOK	WATER SUPPLIES	467.11	.00	02-52162-05
BRENNTAG MID-SOUTH INC	SODIUM HYPO	310.38	.00	02-52162-10
BRENNTAG MID-SOUTH INC	HYDROGEN PEROXIDE	184.38	.00	02-52162-11
MONTICELLO TRUE VALUE	MISC SUPPLIES	56.95	.00	02-52164-00
WELLS FARGO EQUIPMENT FINANCE	FOLDER/INSERTER	127.36	.00	02-52164-00
DOBSON AUTOMOTIVE INC	VEHC MAINT	243.41	.00	02-52171-02
DRAKE SCRUGGS EQUIP INC	VEHC MAINT	193.99	.00	02-52171-02
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	41.50	.00	02-52171-04
P D C LABORATORIES INC	WATER TESTING	110.40	.00	02-52172-05
AMEREN IP	ELECTRIC/GAS	3,693.48	.00	02-52175-00
BADGER METER INC	CELLULAR SERVICE FOR METERS	244.31	.00	02-52180-03
IMCO UTILITY SUPPLY CO	WATER PARTS	41.00	.00	02-52180-03
IMCO UTILITY SUPPLY CO	WATER PARTS	586.00	.00	02-52180-15
Total WATER WORKS:		16,278.24	.00	
Total WATER WORKS:		16,278.24	.00	
<b>SANITATION</b>				
<b>SANITATION</b>				
CINTAS	WWTP UNIFORM	81.35	.00	04-54734-00
WEX BANK	FUEL	1,179.22	.00	04-54761-00
U S A BLUE BOOK	WWTP SUPPLIES	435.52	.00	04-54764-00
U S A BLUE BOOK	WWTP SUPPLIES	798.31	.00	04-54764-00
U S A BLUE BOOK	WWTP SUPPLIES	56.95	.00	04-54764-00
WELLS FARGO EQUIPMENT FINANCE	FOLDER/INSERTER	127.37	.00	04-54764-00
CINTAS	WWTP MATS	34.10	.00	04-54771-01
R P LUMBER CO INC	MISC SUPPLIES	10.98	.00	04-54771-01
DOBSON AUTOMOTIVE INC	VEHC MAINT	142.39	.00	04-54771-02
HOSS SALES AND SERVICE	TRUCK TIRES	761.56	.00	04-54771-02
IMCO UTILITY SUPPLY CO	SEWER SUPPLIES	26.00	.00	04-54771-02
R P LUMBER CO INC	MISC SUPPLIES	16.58	.00	04-54771-02
GASVODA & ASSOCIATES INC	LIFT STATION	1,506.70	.00	04-54771-03
HOSS SALES AND SERVICE	LIFT STATION BATTERY	108.74	.00	04-54771-03
AREA-WIDE TECHNOLOGIES	COMPUTER SUPPORT	198.25	.00	04-54771-04
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	41.50	.00	04-54771-05
ILLINOIS EPA	NPDES PERMIT	15,000.00	.00	04-54772-04
TOUCHTONE COMMUNICATIONS	LONG DISTANCE	5.92	.00	04-54773-00
AMEREN IP	ELECTRIC/GAS	6,592.54	.00	04-54775-00
MONTICELLO CITY UTILITY SERV	WATER/WWTP	26.02	.00	04-54775-00
PDC/AREA COMPANIES	SLUDGE REMOVAL	1,851.52	.00	04-54778-01
BADGER METER INC	CELLULAR SERVICE FOR METERS	244.30	.00	04-54780-02
IMCO UTILITY SUPPLY CO	SEWER SUPPLIES	41.00	.00	04-54780-02
Total SANITATION:		29,286.82	.00	
Total SANITATION:		29,286.82	.00	
<b>TIF I &amp; TIF II</b>				
<b>EXPENDITURES</b>				
ILLINOIS TAX INCREMENT ASSOC	ANNUAL MEMBERSHIP FEE	550.00	.00	07-57280-72

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
Total EXPENDITURES:		550.00	.00	
Total TIF I & TIF II:		550.00	.00	
<b>BUSINESS DISTRICT FUND</b>				
BLUE DAISY MANAGEMENT LLC	FACADE GRANT	714.00	.00	12-57172-02
Total :		714.00	.00	
Total BUSINESS DISTRICT FUND:		714.00	.00	
Grand Totals:		103,571.15	.00	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Report Criteria:

- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

## **MONTICELLO CITY COUNCIL**

**June 28, 2021**

Mayor Stoner led the Council in the Pledge of Allegiance, and Rodney Burris of Open Hearts Foursquare Church led the Council in prayer.

Roll Call was taken by City Clerk Jill Potts.

**ROLL CALL:**           **Present:** MUSE, SEBENS, HARLAN, REED, KOON (Remote), BURRIS, VOGT

**Absent:** BROCK

**Also Present:** Terry Summers, City Administrator; Maura Metcalf, HR/Finance; Callie McFarland, Economic Development; Chief Carter, MPD

### **PUBLIC PARTICIPATION:**

None

### **CONSENT AGENDA:**

Claims Report (Claims dated June 15, 2021 through June 28, 2021)

Meeting Minutes – City Council Meeting Minutes, June 14, 2021

Budget Report – May 2021

A motion was made by Alderwoman Sebens, and seconded by Alderman Reed, to approve the Consent Agenda items. A voice vote was taken and the motion carried with all present voting yes.

### **MAYOR’S REPORT:**

None

### **OLD BUSINESS:**

None

### **NEW BUSINESS:**

#### **Audit Presentation – Steve Grohne**

Steve Grohne, with MCK, joined remotely to present the 2020 Audit. Mr. Grohne reviewed the financial highlights of the Audit, noting the following:

- The City’s total net position is up \$600,000
- The City’s portion of the IMRF is 106% funded
- SLEP is 75% funded, up from last year’s 66%
- Police Pension Fund was recommended \$230,000 this year - \$210,000 in fund as of 12/31



**Ordinance 2021-34: An Ordinance Approving the First Amendment to the Redevelopment Agreement Between the City of Monticello and Lilly's Flooring, Inc. Concerning the Property Located at 115 W Main Street, Monticello, Illinois**

On January 25, 2021, the City Council approved Ordinance 2021-05, a Redevelopment Agreement with Lilly's Flooring, Inc. awarding a Building Improvement Grant to the property owner in the amount of \$10,000. The estimated project budget is \$32,000. The contractors have already removed and replaced the 19 upper story double-hung windows, and repaired/rebuilt a portion of the west brick wall. All that remains is scraping, prepping and painting the exterior of the building, which is set to begin this week. Due to the current construction industry delays, the final steps for the project may not be completed by the June 30<sup>th</sup>, 2021 deadline. City Staff is asking for an extension of the project completion date to August 16, 2021.

A motion was made by Alderwoman Vogt, and seconded by Alderman Burris, to waive the second reading of this Ordinance. The motion passed 7-0. A motion was then made by Alderman Reed, and seconded by Alderwoman Vogt, to approve Ordinance 2021-34. The motion passed 7-0.

**Ordinance 2021-35: An Ordinance Approving a Redevelopment Agreement Between the City of Monticello and First Presbyterian Church of Monticello Concerning the Property Located at 214 S Charter Street, Monticello, Illinois**

On August 12, 2019, the City Council approved the Monticello Business District by adoption of Ordinance 2019-40. Part of the program allowed for the creation of the Building Improvement Grant Program, the goal being to assist with public/private redevelopment efforts, using public funds to reimburse business/building owners upon completion of approved private development improvements. The church plans to repair ongoing deterioration affecting the exterior roof, walls and entrances of the building. The grant application specifically addresses the north wall of the original church building. All repairs will be made consistent with the architectural style and maintain the historic appearance of the building. The church wishes to make the following improvements: tuckpointing and masonry repairs associated with the north wall of the building. The estimated project construction window is July 20, 2021 through October 31, 2021. The estimated project cost is \$125,000 for this portion of the \$310,685 project cost overall, and the recommended reimbursement is 50% of the total cost, up to \$10,000.00.

A motion was made by Alderwoman Vogt, and seconded by Alderwoman Sebens, to waive the second reading of this Ordinance. The motion passed 7-0. A motion was then made by Alderman Burris, and seconded by Alderwoman Vogt, to approve Ordinance 2021-35. The motion passed 7-0.

**Ordinance 2021-36: An Ordinance Approving a Redevelopment Agreement Between the City of Monticello and Don Piatt III Concerning the Property Located at 108 W Washington Street, Monticello, Illinois**

The owner of the property (Burgess & Cline) would like to replace the 20' x 90' rubber roof, including insulation replacement. The estimated project construction window is July, 2021. The estimated project cost is \$10,600 plus up to \$2,850 if needed for insulation, and the recommended reimbursement is \$4,677. The remainder of the 50% matching grant is being requested through TIF

District funding (2021-37). It is noted that 108, 110, 112 and 114 W. Washington must have their roofs replaced simultaneously due to the lack of a connecting exterior wall.

A motion was made by Alderwoman Vogt, and seconded by Alderman Reed, to waive the second reading of this Ordinance. The motion passed 7-0. A motion was then made by Alderwoman Sebens, and seconded by Alderwoman Vogt, to approve Ordinance 2021-36. The motion passed 7-0.

**Ordinance 2021-37: An Ordinance Approving and Authorizing the Execution of a Redevelopment Agreement By and Between the City of Monticello and Don Piatt III – Monticello Tax Increment Financing District II**

108 W. Washington Street is one of four adjacent properties that is needing a complete roof replacement. Due to budget constraints, the Building Improvement Grant (BIG) committee was unable to award the full grant amount to all applicants. However, as this project would have a major impact on this and the adjacent properties' structural integrity, longevity and overall commercial infrastructure, Staff and the committee would like to incentivize the difference through the TIF revenues generated by these properties. Historically, the properties have contributed to TIF District #2 over the last several years to justify this action. This agreement is not like the traditional "pay-as-you-go" TIF redevelopment agreements the City enters into, but would be a one-time grant, similar to the BIG grant. The Building Improvement Grant would award up to 50% of the total project costs, which are estimated to be \$13,450. With the recommended BIG award of \$4,677, the recommended funding from TIF #2 for this project is not to exceed \$2,048. If the total project cost is less than the anticipated budgeted amount, the BIG funds will be provided first, with the TIF funds subordinate. Funds from both these sources will be provided as a reimbursement after the project has been completed and the grant program has been closed out. Because the current fiscal year budget did not consider this funding option through the TIF District, any TIF funds required from this agreement will be allocated in the FY2022 budget, and if approved, will be distributed after January 1<sup>st</sup>, 2022.

A motion was made by Alderwoman Vogt, and seconded by Alderman Burris, to waive the second reading of this Ordinance. The motion passed 7-0. A motion was then made by Alderwoman Vogt, and seconded by Alderwoman Sebens, to approve Ordinance 2021-37. The motion passed 7-0.

**Ordinance 2021-38: An Ordinance Approving a Redevelopment Agreement Between the City of Monticello and Wells & Grabarczyk, P.C. Concerning the Property at 112 W Washington Street, Monticello, Illinois**

The owner of the property would like to replace the rubber roof, along with the damaged insulation. The building has developed numerous leaks, particularly over their file rooms, front foyer area and bathroom areas. The estimated project construction window is July, 2021 – November, 2021. The estimated project cost is \$10,050 plus up to \$5,200 if needed for insulation. The recommended reimbursement is \$4,677. The remainder of the 50% matching grant is being requested through TIF District funding (2021-40).

A motion was made by Alderwoman Sebens, and seconded by Alderman Reed, to waive the second reading of this Ordinance. The motion passed 7-0. A motion was then made by Alderwoman Vogt, and seconded by Alderman Burris, to approve Ordinance 2021-38. The motion passed 7-0.

**Ordinance 2021-39: An Ordinance Approving and Authorizing the Execution of a Redevelopment Agreement By and Between the City of Monticello and MSE Redevelopment, LLC – Monticello Tax Increment Financing District II**

The owner of the property would like to replace the rubber roof, along with the damaged insulation. The building has developed numerous leaks. The estimated project construction window is July, 2021 – November, 2021. The estimated project cost is \$12,600 plus up to \$6,000 if needed for insulation, and the recommended reimbursement is \$4,677. The remainder of the 50% matching grant is being requested through TIF District funding (2021-40).

A motion was made by Alderman Reed, and seconded by Alderwoman Vogt, to waive the second reading of this Ordinance. The motion passed 7-0. A motion was then made by Alderwoman Sebens, and seconded by Alderman Burris, to approve Ordinance 2021-39. The motion passed 7-0.

**Ordinance 2021-40: An Ordinance Approving and Authorizing the Execution of a Redevelopment Agreement By and Between the City of Monticello and MSE Redevelopment, LLC – Monticello Tax Increment Financing District II**

114, 112 and 110 W. Washington Street are three of four adjacent properties needing a complete roof replacement. The buildings house six different businesses, all impacted by various leaks in the roof. With there being no consistent exterior wall between these buildings and the adjacent building extending above the roofline, it is beneficial for all four buildings to undergo this construction at the same time. The Building Improvement Grant would award up to 50% of the total project costs for the 114 and 112 W. Washington Street buildings, which are estimated to be \$18,600 and \$15,250 respectively. With the recommended BIG award of \$4,677, the recommended funding from TIF #2 for this project is not to exceed \$4,623 for 114 W. Washington, and \$2,948 for 112 W. Washington. If the total project cost is less than the anticipated budgeted amount, the BIG funds will be provided first, with the TIF funds subordinate. Due to application limitations, the owner of 110 W. Washington Street was not able to apply for the Building Improvement Grant, therefore Staff is recommending wholly utilizing TIF funding to assist in a similar nature of reimbursing 50% of the project costs, up to \$10,000. The estimate for the 110 W. Washington Street project is \$16,600, therefore the agreement would be a reimbursement through TIF funds not to exceed \$8,300. Funds from both these sources will be provided as a reimbursement after the project has been completed and the grant program has been closed out. Because the current fiscal year budget did not consider this funding option through the TIF District, any TIF funds required from this agreement will be allocated in the FY2022 budget, and if approved, will be distributed after January 1<sup>st</sup>, 2022.

A motion was made by Alderwoman Vogt, and seconded by Alderman Burris, to waive the second reading of this Ordinance. The motion passed 7-0. A motion was then made by Alderman Burris, and seconded by Alderwoman Sebens, to approve Ordinance 2021-40. The motion passed 7-0.

Mayor Stoner asked for a motion to increase the previously budgeted \$1,000 for the July 3<sup>rd</sup> Fireworks Display to \$2500. He stated that this is not a money maker but is more of a service to the community. The motion was seconded by Alderwoman Sebens, and the motion carried with all present voting yes.

**ALDERMEN’S/ALDERWOMEN’S REPORT:**

Alderman Koon has heard from several residents in Ward 4 regarding drainage issues. He is planning to meet with residents on Thursday of this week and will report back to the Council.

**POLICE CHIEF’S REPORT:**

Chief Carter reported that the new cameras will be fitted in July, ahead of schedule. Alderman Burris questioned if this includes backup for the cameras, and Chief Carter informed him that this was budgeted for last year.

**CITY ADMINISTRATOR’S REPORT:**

Mr. Summers appreciated that Alderwoman Muse came to the Municipal Building last week and met with City Staff. He thanked the Council for approving the Business District Plan, stating we are really starting to see positive activity. Mr. Summers reports that Randy Milton will be retiring this Friday, after working for the Public Works Department for 36 years. He shared that Randy has been the type of employee who always does what is needed, and has been available, day or night. He thanked him for his service, with Mayor Stoner echoing that sentiment.

A motion was made by Alderwoman Sebens, and seconded by Alderwoman Harlan, to adjourn the meeting at 7:38pm.

Respectfully Submitted by:  
Jill Potts  
City Clerk

Treasurer's Report  
5/31/21

Fund Name	Cash 4/30/21	Investments 4/30/21	Fund Balance 4/30/21	Receipts May	Disbursements May	Cash 5/31/21	Investments 5/31/21	Fund Balance 5/31/21
General	2,574,933.03	1,074,311.85	3,649,244.88	763,627.94	287,597.27	3,050,939.89	1,074,335.66	4,125,275.55
Water Works	262,278.57	28,006.42	290,284.99	153,933.35	157,747.71	258,463.59	28,007.04	286,470.63
Water Escrow	12,670.73	16,190.49	28,861.22	675.36	375.00	12,970.73	16,190.85	29,161.58
Sanitation	374,266.77	439,480.75	813,747.52	97,653.77	39,734.81	432,175.99	439,490.49	871,666.48
Motor Fuel Tax	331,513.53	4,967,536.73	5,299,050.26	79,723.07	13,923.53	397,216.94	4,967,632.86	5,364,849.80
Working Cash	570,642.27	369,492.64	940,134.91	53.59	0.00	570,686.05	369,502.45	940,188.50
TIF II	702,780.25	159,204.67	861,984.92	3,627.60	1,047.00	705,357.32	159,208.20	864,565.52
Water Tower Project	0.00	0	0.00	0.00	0.00	0.00	0	0.00
Total TIF II Fund	702,780.25	159,204.67	861,984.92	3,627.60	1,047.00	705,357.32	159,208.20	864,565.52
Payroll & Payables	5,256.32	0	5,256.32	396,826.43	424,660.55	-22,577.80	0	-22,577.80
Pool Construction	0	125,118.96	125,118.96	9.59	0.00	0	125,128.55	125,128.55
Business District	254,547.23	0.00	254,547.23	20,382.52	10,365.68	264,564.07	0.00	264,564.07
Totals	4,834,341.47	7,179,342.51	12,013,683.98	1,496,130.70	925,085.87	5,405,232.71	7,179,496.10	12,584,728.81

**CITY OF MONTICELLO**

**INVESTMENTS**

May 31, 2021

FUND	FINANCIAL INSTITUTION	TYPE	INT RATE	MATURITY DATE	EOM VALUATION
GEN	First State Bank	IMA 2304	VARIABLE		\$499,948.68
	<i>Restricted Use-Roadway &amp; Capital Expenditures</i>				
*GEN	First State Bank	IMA 2305	VARIABLE		\$444,734.73
*GEN	First State Bank	IMA 2306	VARIABLE		\$129,652.25
*GEN	CAP Improvement-Escrow	MMDA 9777855	VARIABLE		\$0.00
<b>TOTAL GENERAL FUND</b>					<b>\$1,074,335.66</b>
WW	FIRST STATE BANK	IMA 2307	VARIABLE		\$28,007.04
	<i>Escrow Acct - Capital Improvements</i>				
	FIRST STATE BANK	MM Acct #8010189	0.10%		\$0.00
<b>TOTAL WATER WORKS FUND</b>					<b>\$28,007.04</b>
WE	FIRST STATE BANK	IMA 2308	0.15%	5/7/2016	\$16,190.85
<b>TOTAL WATER ESCROW FUND</b>					<b>\$16,190.85</b>
SAN	First State Bank	IMA 2311	VARIABLE		\$16,523.90
	<i>Restricted Use-Sanitary Sewer Capital Expenditures</i>				
*SAN	First State Bank	IMA 2309	VARIABLE		\$422,966.59
	FIRST MID-ILLINOIS	MMDA 90835090	VARIABLE		
<b>TOTAL SANITATION FUND</b>					<b>\$439,490.49</b>
MFT	FIRST MID-ILLINOIS	IMA	VARIABLE		\$4,967,632.86
WC	FIRST STATE BANK	MMDA 801-013-8	VARIABLE		\$29,768.47
	<i>Restricted Use-Working Cash &amp; Water Capital Expenditures</i>				
*WC	FIRST STATE BANK	IMA 2303	0.80%	8/11/2017	\$339,733.98
<b>TOTAL WORKING CASH FUND</b>					<b>\$369,502.45</b>
TIF II	FIRST STATE BANK	IMA 2310	VARIABLE		\$159,208.20
	<i>Restricted Use-Water Tower Bond Receipts/Payment</i>				
TIF II	FIRST STATE BANK	BOND PRIN	VARIABLE		
<b>TOTAL TIF FUND</b>					<b>\$159,208.20</b>
POOL	FIRST STATE BANK	DEBT SVC	VARIABLE		\$27,950.92
POOL	FIRST STATE BANK	BOND PRIN	VARIABLE		\$97,177.63
<b>TOTAL POOL CONSTRUCTION FUND</b>					<b>\$125,128.55</b>
<b>CITY OF MONTICELLO INVESTMENTS - Unrestricted</b>					<b>\$5,842,408.55</b>
<b>CITY OF MONTICELLO INVESTMENTS - Restricted</b>					<b>\$1,337,087.55</b>
<b>TOTAL CITY OF MONTICELLO INVESTMENTS</b>					<b>\$7,179,496.10</b>
<b>TOTAL INV BY INSTITUTION</b>					
FIRST MID-ILLINOIS					\$4,967,632.86
FIRST STATE BANK					\$2,211,863.24
					<b>\$7,179,496.10</b>



## Monthly Permit Report

6/1/2021 - 6/30/2021

Permit #	Permit Date	Applicant Name	Parcel Address	Permit Type	Description/Comments	Project Cost	Total Fees
<b>Group: Building Permit New House</b>							
2021088	6/15/2021	TK Homes of Illinois, LLC	1 Kirby Circle	Building Permit New House	New Home Construction for Lot 36 Resub Of Lots 33-35 Sage Meadows 31 32 8.46. Also Know as 1 Kirby Circle.	305,900	\$1,800.00
2021087	6/15/2021	IUVO Constructum, LLC	2004 Medical Center Dr	Building Permit New House	New Home Construction for Sage Meadows Planned Unit Development Bk 15 Pg 135 Lot 2 31 32 8.11 Also Known as 2004 Medical Center Dr.	315,900	\$1,800.00
2021085	6/15/2021	GMF Enterprises	914 E LINCOLN	Building Permit New House	New Home Construction for Keenan'S East Addition E 3/4 Of Lot 6 & W 1/2 Of Lot 7 Blk 12 52 9 7.1. Also Known as 914 E Lincoln	185,000	\$300.00
							<b>\$3,900.00</b>

**Group Total: 3**

### Group: Building Permit Shed

2021091	6/21/2021	Patrick Broyles	917 HILLSIDE DR	Building Permit Shed	10 x 12 Backyard Shed	4,000	\$50.00
							<b>\$50.00</b>

**Group Total: 1**

### Group: Building Permit Other Accessory Building

2021097	6/28/2021	Jesse & Danielle Anderson	450 S CHARTER	Building Permit Other Accessory Building	In-ground pool installation, 25' x 49' patio, 6ft fence. There is an existing detached garage, so zoning action will need to be taken.	35,000	\$50.00
2021075	6/7/2021	Julie Huisinga	800 E OLD ROUTE 47	Building Permit Other Accessory Building	800 s.f. Backyard Pool with safety cover and 4ft fence.	0	\$50.00
							<b>\$100.00</b>

**Group Total: 2**

### Group: Demo Permit

2021095	6/25/2021	Kevin Derry	910 E VINE	Demo Permit	Demo Detached Garage.	0	\$25.00
							<b>\$25.00</b>

**Group Total: 1**

### Group: Fence Permit

2021090	6/18/2021	Adam & Ashley Rosenbery	1801 CHURCH CROSSING	Fence Permit	210 L.F. of 4ft Ornamental Aluminum Backyard Fence.	6,430	\$50.00
2021084	6/10/2021	Nathan Beccue	1807 CHURCH CROSSING	Fence Permit	194 L.F. of 4ft Ornamental Aluminum Backyard Fence.	6,138	\$50.00
2021083	6/10/2021	Dwaine Keller	641 E	Fence Permit	30 L.F. of 4ft Cedar Split Rail	800	\$50.00

			MEYERS		3-Rail Backyard Fence. Remove Existing		
2021082	6/10/2021	Doug LeCrone	811 County Farm Rd	Fence Permit	170 L.F. of 5ft Ornamental Aluminum Backyard Fence.	6,915	\$50.00
2021078	6/10/2021	Andrea Bailey	508 EDWARDS CT	Fence Permit	4ft Backyard Fence	9,675	\$50.00
2021074	6/7/2021	Kellie Hanselman	27 Lodge Trail	Fence Permit	174 L.F. of 5' Black Ornamental Aluminum Backyard Fence.	6,148	\$50.00
2021073	6/7/2021	Alex Amaya	25 Lodge Trail	Fence Permit	136 L.F. of 5' Black Ornamental Aluminum Backyard Fence.	5,742	\$50.00
2021072	6/2/2021	Angie Stanford	910 S Longview	Fence Permit	6ft Backyard Fence.	3,200	\$50.00
							\$400.00

**Group Total: 8****Group: Right-of-Way Permit**

2021096	6/25/2021	Ryan & Erin McCoy	506 N CHARTER	Right-of-Way Permit	New HMA Driveway and Approach. Sidewalk to be poured back in 6" PCC.	0	
2021094	6/22/2021	Kona Ice		Right-of-Way Permit	Kona Ice truck at Nick's Park from 1 p.m. to 4 p.m. on 6/24 and 6/25.	0	
2021093	6/22/2021	Filippo's Pizza	200 S MARKET	Right-of-Way Permit	Graduation Party/Taco Truck/Live Band Network Hollow on Filippo's Property.	0	
2021092	6/22/2021	Doug Lilly	115 W MAIN	Right-of-Way Permit	Painting the outside of building from the West side of 115 W Main St. Barricades blocking the parking stalls next to the building.	0	
2021089	6/16/2021	Kim Dobson	119 E WASHINGTON	Right-of-Way Permit	Parking Stalls and Sidewalk Closed on the East side of the Building. Roof Replacement 6/17/2021 - 6/21/2021.	0	
2021086	6/15/2021	Walden Pond Estates		Right-of-Way Permit	Walden Pond Estates HOA July 4th Festival. July 3rd from 4 p.m. until 10 p.m.	0	
2021081	6/10/2021	Otto Baum Contractors Inc.		Right-of-Way Permit	Closing the Parking Spaces and Sidewalk on the East and South sides of the First Presbyterian Church. Church Remodel will take place from 6/25/2021 to 9/30/2021.	0	
2021080	6/10/2021	Monticello Chamber of Commerce		Right-of-Way Permit	Business Expo on the Square. June 18th, 2021 9 a.m. - 10 p.m.	0	
2021079	6/10/2021	Monticello Main St		Right-of-Way Permit	Farmer's Market June 17th - Oct 7th.	0	
2021077	6/9/2021	Piatt County Trail Blazers Assoc.		Right-of-Way Permit	Rodeo Parade 6/26/2021 from 10 a.m. to 12 p.m. See attached route information	0	
2021076	6/7/2021	Kirby Medical Center		Right-of-Way Permit	Sage City Triathlon @ MFAC	0	

**Group Total: 11**

							\$4,475.00
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**CITY OF MONTICELLO  
FIRE DEPARTMENT REPORT**

Month: June 2021

P = Present; E = Excused; A = Absent; W = Work; V = Vacation

Chief J. Rupkey	P	P	P	Nick Andruczyk	E	E	P
Asst Chief Tim Clifton	P	V	P	Rob Prather	E	E	P
Cpt. Adam Kownacki	P	W	P	Patrick. Pelz	E	P	P
Capt. Cole Hunt	P	P	P	Julia Norris	P	P	P
Lt Michael Barnes	P	P	P	Austin. Wiggins	P	P	P
Lt. Dan Sheehan	P	P	P	Amanda Weiss			E
Lt. Dennis Sebens	P	P	P	Cole Smith			P
Ryan Kolher	W	E	P	Greg Bradley			P
Colton Williams	P	P	P	Caleb Hansen			P
Caleb Skinner	P	E	P				

**Training and Activities:**

<b>Week 1 -</b>	Truck maintenance, After action discussion on House fires on Buchanan and Market						
	Trainer Capt. C Hunt/Capt. A Kownacki/J Rupkey	Training Hours:	2	Officer's Training Hours:			
<b>Week 2 -</b>	Truck AND Equipment maintenance						
	Trainer	Training Hours:	1	Officer's Training Hours:			
<b>Week 3 -</b>	Tour Piatt County Mental Hlth Building						
	Trainer	Training Hours:	2	Officer's Training Hours:			1

**Misc.**

Jun 17 (4) New recruits Caleb Hansen, Amanda Weiss, Cole Smith, Robert Greg Bradley voted on Departent  
 Jun 19 Fire truck and FFs present on the square for movie night

**2021**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
<b>Medical Calls:</b>	22	28	24	25	24	25							148
<b>Fire Alarm</b>	4	1	8	2	1	1							17
<b>CO Detector</b>	0	2	3	0	1	0							6
<b>Vehicle Accident</b>	2	0	2	1	1	0							6
<b>Spill/Leak</b>	2	1	1	0	0	2							6
<b>Mutual Aid</b>	0	0	1	0	2	2							5
<b>Brush Fire</b>	1	0	0	1	1	1							4
<b>Electrical Wire</b>	1	1	0	0	0	2							4
<b>Lift Assist</b>	2	0	0	1	0	0							3
<b>Smoke Scare/Alarm</b>	1	0	0	1	0	0							2
<b>Rescue/Recovery</b>	0	0	0	1	1	0							2
<b>Structure Fire</b>	0	0	0	0	1	1							2
<b>Appliance Fire</b>	0	0	0	0	0	1							1
<b>Vehicle Fire</b>	0	0	0	0	0	0							0
<b>Weather Spotting</b>	0	0	0	0	0	0							0
<b>Total</b>	35	33	39	32	32	35	0	0	0	0	0	0	206

**TRUCK RUNS:**

<b>Rescue 1</b>	18	19	21	12	20	14							104
<b>Engine 1</b>	0	0	1	0	3	2							6
<b>Engine 3</b>	7	2	5	4	5	4							27
<b>Squad 1</b>	7	8	13	16	11	14							69

<b>Water used(Gal.)</b>	0	0	0	0	100	3100							3200
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**Call Summary:** Jun 2 Kitchen Fire at house on Market street

Monticello Police Department Monthly Report For

June  
2021

To: Honorable Mayor Larry Stoner and City Council Members  
From: Chief John Carter  
Date:

	2020	2021
Criminal Offenses:	19	36
Follow-up Investigations:	12	19
911 Calls:	22	27
Written Warnings:	0	0
Verbal Warnings:	2	3
Traffic Tickets:	1	3
Public Service Details:	11	20
Assisted Other Law Enforcement:	4	2
Accident Reports:	8	13
Fire Department Assist:	1	3
Ambulance Assist:	8	4
Downtown Foot Patrols:	34	30
Vacation Checks:	15	71
Ordinance Violations:	12	14
Tall Grass - 3		
Junk - 3		
Inoperable Vehicles - 7		
Fowl - 1		

Respectfully Submitted,



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Cc: John Frerichs, Mary Vogt, Tammy Sebens, Wendall Brock, Mike Koon, Pam Harlan,  
Rodney Burris & Tom Reed



# CITY COUNCIL MEETING MEMORANDUM

<b>ITEM:</b> Resolution 2021-41: A Resolution Declaring Lot 402 of Appletree Fourth Subdivision and the Recreational Improvements Thereto as Oberheim Park	<b>DEPARTMENT:</b> City Administration
<b>AGENDA SECTION:</b> New Business	<b>SUBMITTED BY:</b> Terry Summers, City Administrator
<b>ATTACHMENTS:</b> <input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> OTHER SUPPORTING DOCUMENTS	<b>DATE:</b> July 07, 2021

**BACKGROUND:**

Champaign Police Officer and Monticello resident Christopher “Chris” Oberheim, badge number 703, was shot and killed in the line of duty while responding to a 911 domestic disturbance call with fellow Champaign Police Officer Jeffrey Creel during the early morning hours of May 19<sup>th</sup>, 2021.

At the regularly scheduled City Council meeting on May 24, 2021, the City Council shared thoughts on ways to honor fallen Police Officer Oberheim. The June 14, 2021 City Council meeting included an agenda item discussing options for honoring Police Officer Oberheim. During this meeting, Amber Oberheim joined the discussion and detailed two passions of her late husband being coaching youth softball and family. Amber expressed her sincere appreciation for what this community has done for her and the Oberheim family and feels that assisting with the development of this family recreational facility and sports complex would provide a meaningful opportunity to give back to the community. The City Council unanimously agreed to partner with the Oberheim family and their endeavors to assist with the development of the recreation complex.

**RECOMMENDED ACTION:**

It is recommended that the City Council discuss and approve Resolution 2021-41 as presented, thus officially creating Oberheim Park.

CITY OF MONTICELLO  
PIATT COUNTY, ILLINOIS

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RESOLUTION NO. 2021-41

A RESOLUTION DECLARING LOT 402 OF APPLETREE FOURTH SUBDIVISION AND  
THE RECREATIONAL IMPROVEMENTS THERETO AS OBERHEIM PARK

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ADOPTED BY THE  
CITY COUNCIL  
CITY OF MONTICELLO  
THIS 12<sup>TH</sup> DAY OF JULY, 2021

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**CITY OF MONTICELLO  
PIATT COUNTY, ILLINOIS**

**RESOLUTION NO. 2021-41**

**A RESOLUTION DECLARING LOT 402 OF APPLETREE FOURTH  
SUBDIVISION AND THE RECREATIONAL IMPROVEMENTS THERETO AS  
OBERHEIM PARK**

**WHEREAS**, the City of Monticello so desires to honor Champaign Police Officer and Monticello resident Christopher “Chris” Oberheim who was shot and killed in the line of duty on May 19<sup>th</sup>, 2021; and

**WHEREAS**, Officer Oberheim began his career in law enforcement at the Decatur Police Department in 2000, where he quickly became a respected officer who led by quiet example; he always looked forward to playing in the annual PBPA State Softball tournament and making memories with his fellow officers; and

**WHEREAS**, Officer Oberheim transferred to the Champaign Police Department in Champaign, Illinois in 2008 where he continued to protect and serve his community; during this time, he received 2 Medals of Valor and countless letters of commendation for his courageous acts of selfless bravery; and

**WHEREAS**, Officer Oberheim served as a Patrol Officer and as a member of the Special Weapons and Tactics (SWAT) Team; and

**WHEREAS**, Officer Oberheim dedicated a great deal of his time off-duty to coaching several successful girls’ softball teams; his influence on the field was felt by many who loved and respected him; and

**WHEREAS**, Officer Oberheim was husband to Amber Oberheim and father to Hannah, Avery, Addison, and Aubree Oberheim; he valued his family as his first priority and his four daughters were his absolute pride and joy; and

**WHEREAS**, Officer Oberheim’s end of watch was on Wednesday, May 19<sup>th</sup>, 2021 while responding to a 911 domestic disturbance call with fellow Champaign Police Officer Jeffrey Creel; and

**WHEREAS**, the Oberheim family approves of this dedication and remains humbled by the City Council’s decision to honor Officer Chris Oberheim: a husband, father, son, brother, uncle, beloved coach, trusted friend, and respected hero.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Monticello, Piatt County, Illinois, the foregoing recitals being incorporated herein by reference, as follows:

1. In recognition of Champaign Police Officer and Monticello resident Chris Oberheim and his professionalism and enduring dedication to serving and protecting the citizenry of multiple communities and his courageous and heroic actions in the line of duty, the City hereby declares that Lot 402 of Appletree Fourth Subdivision and the recreational improvements thereto shall be named “Oberheim Park.”

2. **Effective Date.** This Resolution shall be effective forthwith upon its passage and its approval in the manner provided by law.

Passed by the City Council of the City of Monticello, Piatt County, this 12<sup>th</sup> day of July, 2021, by the following roll-call vote:

AYES:

NAYS:

ABSENT:



Approved by the City of Monticello this 12<sup>th</sup> day of July, 2021.

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Larry Stoner, Mayor

ATTEST:

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Jill Potts, City Clerk  
City of Monticello, Piatt County, Illinois



# CITY COUNCIL MEETING MEMORANDUM

<b>ITEM:</b> Resolution 2021-42: A Resolution Regarding the Oberheim Park Development Fund	<b>DEPARTMENT:</b> City Administration
<b>AGENDA SECTION:</b> New Business	<b>SUBMITTED BY:</b> Terry Summers, City Administrator
<b>ATTACHMENTS:</b> ( ) ORDINANCE ( X ) RESOLUTION ( ) OTHER SUPPORTING DOCUMENTS	<b>DATE:</b> July 07, 2021

**BACKGROUND:**

In 2014, the City Council created two funds within the City of Monticello general fund account. Resolution 2014-10 created a parks and playground fund that included all gaming revenues received by the State of Illinois each month be allocated exclusively for the purpose of providing new parks and playground equipment. This parks and playground fund had received revenues in the amount of \$450,729 through the end of Fiscal Year 2020. Resolution 2014-11 created a recreation development fund in the amount of \$400,000 for the purpose of providing the required match to a possible future IDNR/OSLAD grant.

Resolution 2021-42 specifically recalls \$100,000 from the parks and playground development fund and \$400,000 from the recreation development fund to the general (parent) account, and transfers \$500,000 from the general (parent) account to the Oberheim Park development account.

Resolution 2021-42 also renames the recently appointed “30 Acre Multi-Use Outdoor Recreation Committee” as the “Oberheim Park Development Committee” and authorizes the committee to negotiate and recommend development agreement(s), with the assistance of our City attorneys, to the City Council no later than October 15, 2021.

**RECOMMENDED ACTION:**

It is recommended that the City Council discuss and approve Resolution 2021-42 as presented.

CITY OF MONTICELLO  
PIATT COUNTY, ILLINOIS

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RESOLUTION NO. 2021-42

A RESOLUTION REGARDING THE OBERHEIM PARK DEVELOPMENT FUND

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ADOPTED BY THE  
CITY COUNCIL  
CITY OF MONTICELLO  
THIS 12<sup>TH</sup> DAY OF JULY, 2021

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**CITY OF MONTICELLO  
PIATT COUNTY, ILLINOIS**

**RESOLUTION NO. 2021-42**

**A RESOLUTION REGARDING THE  
OBERHEIM PARK DEVELOPMENT FUND**

**WHEREAS**, from time to time, the Mayor and City Council of the City of Monticello makes non-binding allocations to development funds within certain existing municipal accounts, for planning and organizational purposes and to accumulate funds for necessary future projects; and

**WHEREAS**, Resolution 2014-10 established a parks and playground development fund by allocating video gaming revenues received by the City from the State of Illinois for parks and playground equipment; and

**WHEREAS**, Resolution 2014-11 established a recreation development fund in the amount of \$400,000 to provide the required match for IDNR/OSLAD grants; and

**WHEREAS**, on February 5, 2021, the Mayor established and appointed members to the 30 Acre Multi-Use Outdoor Recreation Committee to study the factual economic impacts, current design elements and needs assessment, and funding opportunities associated with the development of Lot 402 of Appletree Fourth Subdivision; and

**WHEREAS**, on July 12, 2021, the Mayor and City Council approved Resolution No. 2021-41 to name Lot 402 of Appletree Fourth Subdivision and its recreational improvements “Oberheim Park,” in recognition of Champaign Police Officer and Monticello resident Chris Oberheim; and

**WHEREAS**, the Mayor desires to rename the “30 Acre Multi-Use Outdoor Recreation Committee” as the “Oberheim Park Development Committee”; and

**WHEREAS**, the Mayor and City Council desire to establish an Oberheim Park development fund within certain existing municipal accounts, for planning and organizational purposes and to accumulate funds for future development of Oberheim Park; and

**WHEREAS**, the Mayor and City Council wish to reallocate some of the funds from the parks and playground development fund and recreation development fund to the Oberheim Park development fund; and

**WHEREAS**, the existing funds in the Oberheim Park development fund may not be adequate to fully complete the current development plans for Oberheim Park; and

**WHEREAS**, various organizations are offering contributions toward the development of Oberheim Park, including not-for-profits Peacemaker Project 703 and the Monticello Recreation Foundation; and

**WHEREAS**, in addition to its other duties, the Mayor desires to authorize the Oberheim Park Development Committee to negotiate and recommend an agreement for the development of Oberheim Park between the City and major public and private contributors.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Monticello, Piatt County, Illinois, with the foregoing recitals incorporated herein by reference, as follows:

Section 1. That the City Administrator is hereby directed to create an Oberheim Park development fund, as a respective subdivision of the City's existing general accounts (hereinafter sometimes "parent account").

Section 2. That the City Council recalls \$100,000 from the parks and playground development fund and \$400,000 from the recreation development fund to the

parent account, and transfers \$500,000 from the parent account to the Oberheim Park development fund.

Section 3. That the Oberheim Park development fund may accept transfers only from its specific parent account, and any expenditure of those funds must strictly comply with any and all restrictions governing the parent account. All transfers to the Oberheim Park development fund shall be non-binding, and may be recalled by the Mayor and City Council at any time. The Oberheim Park development fund is to be used exclusively for the development of Oberheim Park, which may include providing and maintaining playground equipment and providing the required match to IDNR/OSLAD grants.

Section 4. The Mayor hereby renames the “30 Acre Multi-Use Outdoor Recreation Committee” as the “Oberheim Park Development Committee.” Where existing funds in the Oberheim Park development fund may not be adequate to fully complete the current development plans for Oberheim Park, the Mayor authorizes the Committee to negotiate and recommend an agreement for the development of Oberheim Park between the City and major public and private contributors, which may include Peacemaker Project 703, the Monticello Recreation Foundation, and other units of local government. The Committee should report its recommendations to the Mayor no later than October 15, 2021.

Section 5. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. This Resolution shall be effective forthwith upon its passage and approval in the manner provided by law.

Passed by the City Council of the City of Monticello, Piatt County, this 12<sup>th</sup> day of July, 2021, by the following roll-call vote:

AYES:

NAYS:

ABSENT:

Approved by the City of Monticello this 12<sup>th</sup> day of July, 2021.

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Larry Stoner, Mayor

ATTEST:

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Jill Potts, City Clerk  
City of Monticello, Piatt County, Illinois



# CITY COUNCIL MEMORANDUM

<b>ITEM:</b> Resolution 2021-43 A Resolution Amending the Rules for Meetings of the City Council	<b>DEPARTMENT:</b> City Administration
<b>AGENDA SECTION:</b> New Business	<b>SUBMITTED BY:</b> Terry Summers, City Administrator
<b>ATTACHMENTS:</b> <input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> OTHER SUPPORTING DOCUMENTS	<b>DATE:</b> July 7, 2021

**BACKGROUND:**

This Resolution removes the language pertaining to the “Adoption of an Ordinance shall normally require two readings.” This language was originally added to the Rules for Meetings of the City Council on April 25<sup>th</sup>, 2016, with the passage of Resolution 2016-28. A review of meeting minutes suggests that the first time City Council invoked this practice did not occur until a year later during the May 22, 2017 City Council meeting and has occurred a total of five times since 2018.

City Council will still be able to table, to defer, to postpone and to reconsider as has been the practice with and prior to Resolution 2016-28. Please refer to Item (i), (ii), (iii) and item (iv) under “H” on page 2 of 4 of the attached proposed Resolution.

**RECOMMENDED ACTION:**

It is recommended that the City Council review and adopt Resolution 2021-43 thus approving the Rules for Meetings of the City Council as presented.



CITY OF MONTICELLO  
PIATT COUNTY, ILLINOIS

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RESOLUTION NO. 2021-43

A RESOLUTION AMENDING THE RULES FOR MEETINGS OF THE CITY COUNCIL

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ADOPTED BY THE  
CITY COUNCIL  
CITY OF MONTICELLO

THIS 12TH DAY OF JULY, 2021

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**CITY OF MONTICELLO  
PIATT COUNTY, ILLINOIS**

**RESOLUTION NO. 2021-43**

**A Resolution Amending the Rules for Meetings of the City Council**

WHEREAS, the City Council of the City of Monticello, Piatt County, Illinois is authorized to adopt its own rules of proceeding (65 ILCS 5/3.1-40-15); and

WHEREAS, on April 25, 2016, the City Council approved the “Rules for Meetings of the City Council” (Resolution No. 2016-28); and

WHEREAS, the City Council desires to amend its “Rules for Meetings of the City Council” to streamline the procedure for approval of City ordinances.

BE IT THEREFORE RESOLVED by the City Council of the City of Monticello, Piatt County, Illinois, as follows:

1. The foregoing recitals represent the City Council’s findings of fact and shall be incorporated as though fully set forth herein.

2. Section 2 of the “Rules for Meetings of the City Council” is hereby amended as follows (additions in **bold and underline**, deletions in ~~**bold and strikethrough**~~):

“2. ORDINANCES AND RESOLUTIONS

A. The Council may take final action on any ordinance or resolution on the agenda. Prior to final action, a motion to amend a proposed ordinance or resolution, or a motion to postpone consideration to a date certain, may be in order. Final action may be taken with a motion to approve a proposed ordinance or resolution. Adoption of an ordinance shall normally require two “readings.” Upon first consideration (“first reading”) of a proposed ordinance, the Council may discuss the matter, and may direct the City Attorney to prepare the written ordinance. On second reading, the Council may discuss the matter and may vote upon adoption of the ordinance as written or as the Council may, by motion, direct its amendment. The Council may, by motion, take other appropriate action, such as that the motion be tabled or postponed to a date certain.

B. ~~— If an ordinance is in final written form on first reading, the Council may by motion waive the second reading and take final action on first reading. A resolution in final form may be adopted on first reading.—~~

~~CB.~~ The number of votes required to approve an ordinance shall be as determined by the Illinois Municipal Code. A resolution may be approved by majority vote.

~~D. On any matter which does not require a second reading the Council may take final action at any time.~~

3. The “Rules for Meetings of the City Council” are fully set forth, as amended, in *Exhibit A*, attached and hereby incorporated herein by this reference.

4. This Resolution shall be in full force and effect from and after its passage, approval and publication according to law.

Passed by the City Council of the City of Monticello, Piatt County, this 12<sup>th</sup> day of July, 2021, by the following roll-call vote:

AYES:

NAYS:

ABSENT:

Approved by the City of Monticello this 12<sup>th</sup> day of July, 2021.

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Mayor of the City of Monticello,  
Piatt County, Illinois

ATTEST:

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Clerk of the City of Monticello,  
Piatt County, Illinois

**EXHIBIT A**  
**RULES FOR MEETINGS OF THE CITY COUNCIL**

(see attached)

**CITY OF MONTICELLO, ILLINOIS**  
**RULES FOR MEETINGS OF THE CITY COUNCIL**

(adopted April 25, 2016; amended July 12, 2021)

1. COUNCIL MEETINGS

A. Calling Meetings. Regular and special meetings of the City Council meetings shall be held as set forth in the Code of Ordinances.

B. Quorum. A quorum of at least five (5) members of the Council must be present before a meeting can begin. The Council, by ordinance, may provide for telephonic attendance at a meeting in accordance with the Open Meetings Act.

C. Presiding Officer. The Mayor shall preside at each meeting, unless the Mayor is temporarily absent, in which case the Council shall elect from its members a Temporary Chair. An alderman acting as Temporary Chair shall vote only as an alderman.

D. Robert's Rules. Robert's Rules of Order shall govern where applicable in any situation not provided for by law or these Rules.

E. Agenda.

(i) The agenda for each regular and special meeting of the Council shall be prepared by the City Clerk under the direction of the Mayor and City Administrator. The order of the agenda shall be in accordance with the Order of Business specified in the Code of Ordinances. The agenda for each regular or special meeting shall be posted by the Clerk not less than 48 hours prior to the meeting in a place which is continuously accessible to the public for the entire 48-hour period. Any person or media service who has requested notification of meetings in accordance with the Open Meetings Act shall receive a copy of the agenda from the Clerk.

(ii) Any two Aldermen may place any item on the agenda by notifying the City Clerk, the City Administrator and the Mayor not later than 12:00 P.M. noon on Thursday before any regular meeting or 12:00 P.M. noon at least two (2) business days prior to any special meeting

(iii) The agenda and all supporting and reference documents shall be delivered by the City Clerk to all elected and appointed officials by deposit in their office mailboxes on the Friday before each regular meeting, or not less than 48 hours before each special meeting, and may be emailed to each official over the City email system, provided that the system is working properly. Delivery by deposit in the office mailbox is the official and primary method of distributing agenda documents. If back-up documents necessary for consideration of an agenda item are not distributed on time, the Mayor may strike the item from the agenda; provided, however, a majority of the Council may, on motion, approve consideration of the item. It is the responsibility of each member of the Council to review all documents to be considered at each Council meeting, in advance of the meeting. Council members are encouraged to seek clarification or answers to questions about agenda items from the Mayor or City Administrator prior to the public meeting. Failure to review agenda items prior to a meeting may delay the conduct of public business while officials review documents for the first time at meetings,

and deprives the official of the opportunity to ask for clarification of issues prior to the meeting.

(iv) Each agenda shall include a period for public comment in accordance with the Code of Ordinances and the Open Meetings Act. The Mayor may place reasonable limits on the time allowed each speaker. The standard time limit for each speaker shall not exceed five minutes, which may be extended at the discretion of the Mayor or by majority vote of the Council.

F. Discussion and Debate; Action. Discussion of agenda items shall take place in the Order of Business prescribed by the Code of Ordinances; provided that, by ruling by the presiding officer or by a motion, second and majority vote of the Council, an item may be considered out of order. If there are no items to be considered under any order of business, the presiding officer may move on to the next order of business. Any matter being considered for formal action shall be initiated by a motion and second. Any ruling by the presiding officer may be overruled by motion, second and majority vote.

G. Action and Voting. Action on any item shall require a motion, a second, discussion (unless non-debatable) and a vote. In any case in which a roll call vote is required, voting shall be by individual "ayes" and "nays." The City Clerk shall call the roll and record the votes. An abstention shall be counted with the prevailing side. Voice voting shall be allowed if a roll call is not required. The Mayor shall not vote except in those cases provided for in the Illinois Municipal Code or otherwise as provided by law.

H. Motion to Table, to Defer, to Postpone or To Reconsider.

(i) Any member may make a motion to table any item on the agenda. A motion to table requires a second and is non-debatable. A motion which has been tabled can be taken from the table by motion at the same meeting or at the next regular meeting.

(ii) Any member may make a motion to postpone a matter to a date certain. A motion to postpone to a date certain requires a second and is debatable. If the motion is passed by a majority vote, it will again be placed on the agenda on the specified date.

(iii) Upon motion and second, any report of a committee of the Council shall be deferred for final action thereon to the next regular meeting of the Council after the report is made, in accordance with the Code of Ordinances and the Illinois Municipal Code. No vote is required on a motion to defer action on a committee report.

(iv) Any matter on which the Council has taken final action may be reconsidered at the same meeting or at the next regular meeting; provided however, that no matter may be reconsidered if, in the interval preceding the time for reconsideration, any person has acquired any vested interest as a result of final action by the Council. Only a member who voted with the prevailing side on the original motion may make a motion to reconsider; such motion shall require a second and a majority vote for approval and is debatable. If a motion to reconsider is adopted, the matter shall again be open for consideration and final action, as though no final action had previously been taken. No motion to reconsider any item may be made more than once.

I. Closed Meetings. A closed meeting may be called for by motion during any properly-noticed regular or special open meeting, whether or not a “Closed Meeting” is noted on the agenda.

(i) A motion for a closed meeting may be made at any time during the open meeting. The motion shall cite the specific exception(s) contained in §2 of the Open Meetings Act (“OMA”) which authorize(s) closing of the meeting to the public. The motion must be seconded, and passed by a simple majority in a roll call vote. After passage of a motion for a closed meeting, the presiding officer shall, at such time as he or she determines appropriate, call for a motion to temporarily adjourn into closed session. Such motion to adjourn may be passed by a voice vote.

(ii) When convening in a closed session, the roll shall be called of the elected officials present. A quorum of the City Council must be present. A non-member of the Council may be permitted to attend the closed meeting with the approval of a majority of the Council. A member of the City Council may attend a closed meeting by audio or video conferencing if the Council has adopted an ordinance authorizing such attendance in accordance with §7 of the OMA.

(iii) An elected official shall recuse himself or herself, or by majority vote may be excluded, from a closed meeting if the subject matter of the meeting involves (a) pending or probable litigation between the official (or any related entity) and the City as provided in §2(c)(11) of the OMA; or (b) the discipline, performance or removal of the elected official when such action is authorized by law or ordinance, as provided in §2(c)(3) of the OMA.

(iv) An audio recording of the closed meeting shall be made and written minutes taken. Such recording and minutes shall be maintained in accordance with §2.06 of the OMA and shall not be disclosed except in accordance with §2.06.

(v) Discussion in a closed meeting shall be limited to the topic(s) cited in the motion for a closed meeting as the authority for closing the meeting to the public.

(vi) The fiduciary duty of each public official prohibits disclosure outside the meeting of the discussion during such meeting; no documents pertaining to the discussion shall be removed from the closed meeting.

(vii) At the conclusion of a closed meeting, a motion to adjourn the closed meeting may be made, and passed by a majority voice vote.

(viii) Following adjournment of a closed meeting, the City Council shall reconvene in open session, and a roll call of those present shall be taken. The Council shall then proceed with the open meeting.

## 2. ORDINANCES AND RESOLUTIONS

A. The Council may take final action on any ordinance or resolution on the agenda. Prior to final action, a motion to amend a proposed ordinance or resolution, or a motion to postpone consideration to a date certain, may be in order. Final action may be taken with a motion to approve a proposed ordinance or resolution.

B. The number of votes required to approve an ordinance shall be as determined by the Illinois Municipal Code. A resolution may be approved by majority vote.

### 3. OPEN MEETINGS ACT

A. Simultaneous reciprocal communication about City business among three (3) or more elected officials may constitute a “meeting” subject to the OMA. Unless the requirements of the OMA are met, such a meeting is prohibited.

B. Sending an email or text message to all elected officials simultaneously is functionally equivalent to making nine copies of a paper letter and dropping them in a mailbox to be delivered by the U.S. Post Office. This is not a “meeting” under the OMA and is not prohibited. Using the “reply all” function in an email or text message system is the same situation. HOWEVER, if three (3) or more elected officials are on line at the same time, and are communicating back and forth in real time by email, instant messaging or text message, the situation is more like a telephone conference call and is prohibited.

C. Telephone calls, texting or emailing by an elected official to any person about public business during a public meeting is prohibited. Emailing and texting by an elected official about non-public business during a meeting can create the appearance of a violation of this provision.

D. Every elected official shall comply with the training requirements of the Open Meetings Act.

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